

Handong Encyclopedia

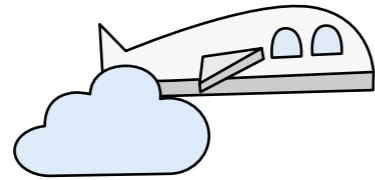


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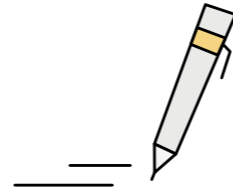
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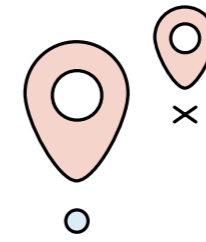
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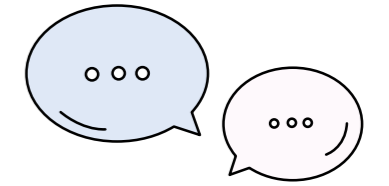
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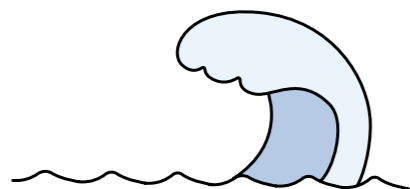
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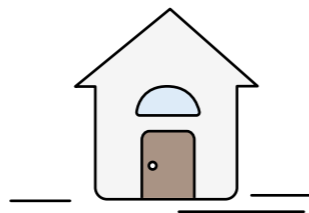
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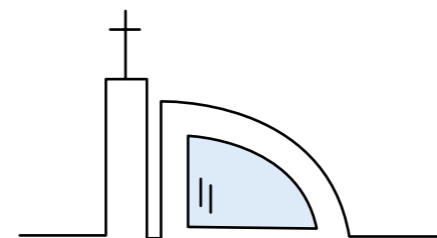
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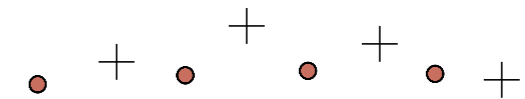
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Check List

For New Students

Before Leaving Your Home

- Confirm that you obtained a visa
- Confirm that you applied for i-HanST
(Handong freshman orientation)
- Check whether you have an insurance which covers you in South Korea
(if not, you may get one once you arrive at Handong)
- Get a Chest X-ray result
(A required document to live in the dormitories)
- Prepare cash
(transportation, i-HanST, blankets...)
- Register to Handong's intranet site (Hisnet.handong.edu)
Find out your student ID before registering
- Install Kakaotalk application
(The main communication channel in South Korea)

After Arriving at Handong

- Register to Handong's intranet site (Hisnet.handong.edu)
Find out your student ID before registering
- Check-in at your dormitory upon arrival
- Set up an internet connection in your dorm room
- Take part in i-HanST
 - Open a bank account
 - Pay orientation fee
 - Register for an Alien Registration Card

For i-HanST Participants

i-HanST is Handong's special orientation program for freshmen and transferred students. During the week of i-HanST, you will learn about Handong and necessary information you need to know to live in South Korea and Handong

- Chest X-ray Result
-submit during i-HanST
- Orientation Fee
-pay during i-HanST in cash - KRW, USD, EUR)
- Insurance Fee OR Insurance Certificate
(which proves you are covered by an insurance plan)
-submit during i-HanST

For Leaving Students

If you are leaving permanently due to graduation, leave of absence or finishing your studies as an exchange student, please check the following before you leave

- Cancel your cell phone service
(except for those who use prepaid service)
- Cancel if you have any payable services
- Return your Alien Registration Card
at the airport immigration desk when you depart Korea
 - If your Alien Registration Card expires before you return to Korea, your re-entry won't be permitted

If you are leaving temporarily for a break, please check the following before you leave

- Check your Alien Registration Card and passport expiration date.
 - If your Alien Registration
- Check Hisnet notices regularly to not miss important information such as dormitory application & payment, tuition payment, installment application, and course registration

※ Korean National Health Insurance will pause and resume automatically upon your departure and return return to Korea

For Returning Students

'Returning students' refer to students who come back after a leave of absence or readmitted students (Students who are coming back after a break may disregard this)

Before Leaving Your Home

- Contact the Office of International Affairs (OIA) to send a visa packet to you
(4 months before a new semester starts)
- Apply for 'Return to Study' on Hisnet
(Hisnet-Academic Info-College Register-Return for Study)
- Check Hisnet OIA Info regularly to not miss important information
 - Apply for dormitory on time
 - Pay tuition on time
 - Register for courses on time
- Get a Chest X-ray result
(Hisnet-Academic Info-College Register-Return for Study)
- Check whether you have an insurance which covers you in South Korea
(if not, you may get one once you arrive at Handong)

After Arriving at HGU

- Register for Alien Registration Card
at the immigration office within 30 days of your arrival

Korea and City of Pohang



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About Korea

About Korea



Republic of Korea

- Capital : Seoul
- Korea : 100,188.1 km(^)2 (square kilometers)
- GDP : USD 16,932 Billion
- Population : approximately 51,620,000

National Holidays 1

Name	Date	Remarks	Day off
New Year's Day 신정 [Sinjeong]	January 1	The official name of the holiday means 'New Calendar New Year's Day'	Yes
Lunar New Year 설날 [Seollal]	1st day of 1st lunar month	The first day of the Lunar calendar. It is the one of the most important days of the traditional Korean holidays, and is considered a more important holiday than the Gregorian New Years Day.	Yes 3 days
Independence Movement Day 3.1절 [Ssamiljeol]	March 1	This day commemorates the March 1st Movement in 1919. On March 1st of this year, 33 Korean nationalists and students declared their nation's independence in Seoul. It started a nationwide civil protest and was a catalyst for the establishment of the Provisional Government of the Republic of Korea (April 13, 1919).	Yes

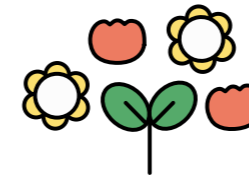
About Korea

National Holidays 2

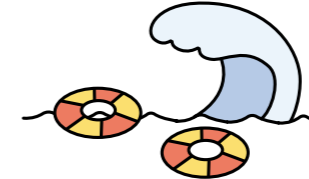
Name	Date	Remarks	Day off
Buddha's Birthday 부처님 오신날 [Bucheonnim Osinnal]	8th day of the 4th lunar month	Formerly called Seokgatansinil (석가탄신일); The birthday of Gautama Buddha.	Yes
Children's Day 어린이날 [Eorininal]	May 5	The day celebrating children and planning for their happiness.	Yes
Constitution Day 제헌절 [Jeheonjeol]	July 17	The day celebrating the promulgation of the Constitution of the Republic of Korea in 1948.	No (since 2008)
Liberation Day 광복절 [Gwangbokjeol]	August 15	The day celebrates the national liberation from the Empire of Japan in 1945. On the same day in 1948, the government of the Republic of Korea was established. The word Gwangbok (광복) means "restoration of light".	Yes
Chuseok 추석[Chuseok]	15th day of the 8th lunar month	Also called Han-gawi (Korean: 한가위). Korean traditional harvest and Mid-Autumn Festival. With the Korean New Year, it is one of the most important Korean traditional holidays. In celebration of the good harvest, Koreans visit their ancestral hometowns and feast on traditional food.	Yes 3days
National Foundation Day 개천절 [Gaecheonjeol]	October 3rd	The day celebrating the foundation of Gojoseon, the first state of the Korean nation. Gaecheonjeol means "Heaven-opened Day" (開天節).	Yes
Hangeul Day 한글날 [Hangeulnal]	October 9th	The day commemorating the invention (1443) and the proclamation (1446) of Hangeul (the native alphabet of the Korean language.) King Sejong the Great, the inventor of hangeul, is one of the most honored rulers in Korean history.	Yes
Christmas 크리스마스 [Christmas]	December 25th	Commonly called Seongtanjeol (Korean: 성탄절), especially among Korean Christians.	Yes

Weather in Korea

Korea has four seasons
(Spring, Summer, Fall, Winter/ Summer and winter are getting longer due to Global Warming)



Spring
Mar, Apr, May



Summer
Jun, Jul, Aug

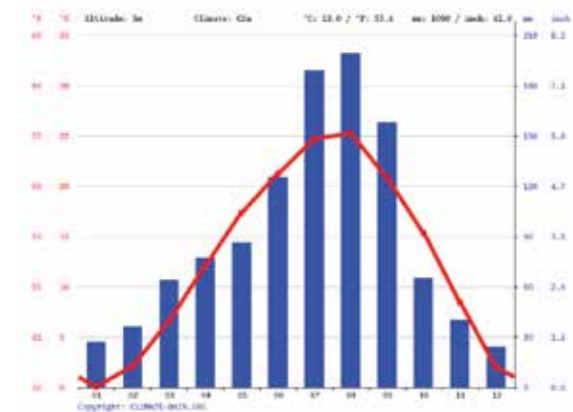
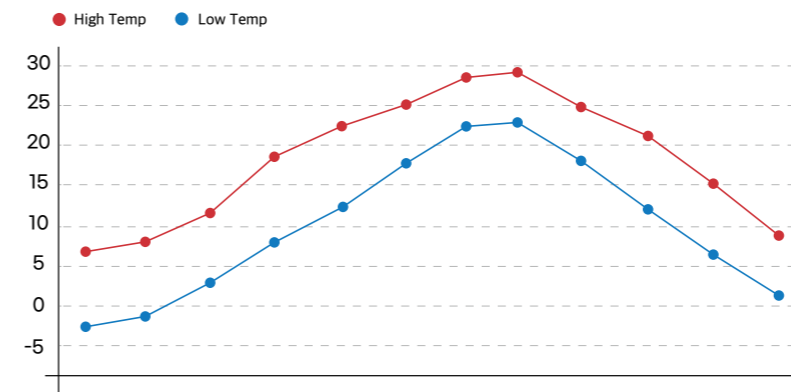


Fall
Sep, Oct, Nov



Winter
Dec, Jan, Feb

Average Temperature of Pohang

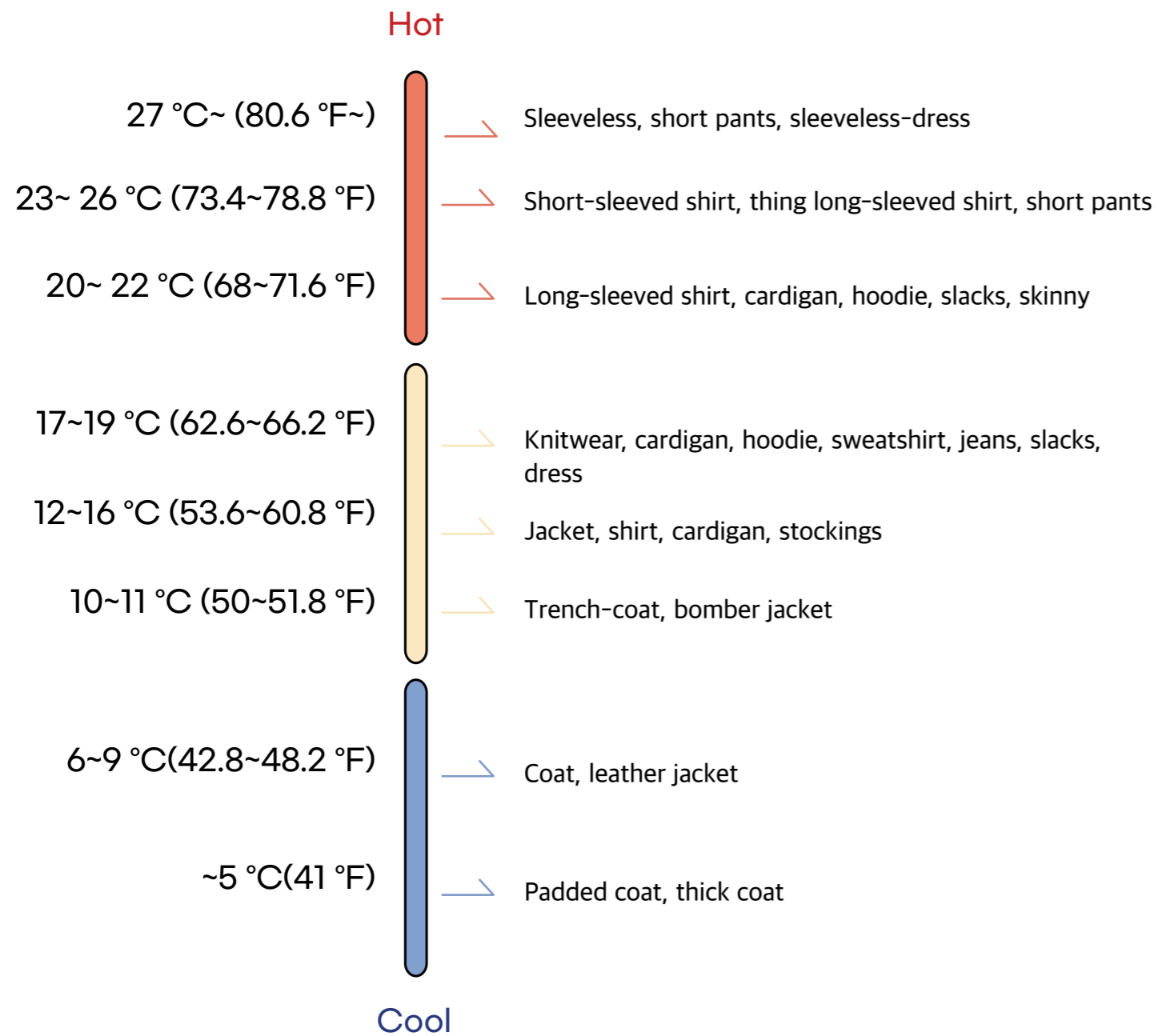


1. Pohang is warmer than other cities because it is located in the Southern part of Korea (relatively near the equator).
2. Since Pohang is located near the sea, it is humid during the summer.

** The Handong Campus has particularly strong winds because it is located on top of a hill. Handong students usually call this strong wind "Handong Poong(風)"

Weather in Korea

Outfit by Temperature



Cost of Living in South Korea

* All costs are provided in South Korean won

Fast Food

Lotteria	McDonald	Mom's Touch
- Bulgogi Burger: 4,100	- Bulgogi Burger: 1,900	- Bulgogi Burger: 3,000
- Mozzarella in the Burger: 6,500	- Big Mac빅맥: 4,600	- Shrimp burger: 2,900
- Shrimp Burger: 4,100	- 1955 Burger: 5,700	- Thigh Burger: 3,800
- Chicken Burger: 3,300	- ShuShu(Shrimp) Burger: 5,500	- White garlic burger: 4,100
- Teri burger: 2,900	- Cheese Burger: 2,300	

Markets

Vegetables and fruits	Apple (1kg): 8,485 / Banana (1kg): 4,085 / Orange (1kg): 6,200 / Tomato (1kg): 7,174 / Potato (1kg): 4,050 / Onion (1kg): 3,100 / Lettuce (1 head): 2,550
Dairy product	Milk (1 liter): 2,650 / Eggs (12): 3,960 / Local Cheese (1kg): 15,655
Meat	Chicken Fillets (1kg): 11,511 / Beef Round (1kg): 38,454
Etc	Rice (1kg): 4,589 / Loaf of Fresh White Bread (500g): 2,980 / Water (1.5 liter bottle): 1,311

Transportation

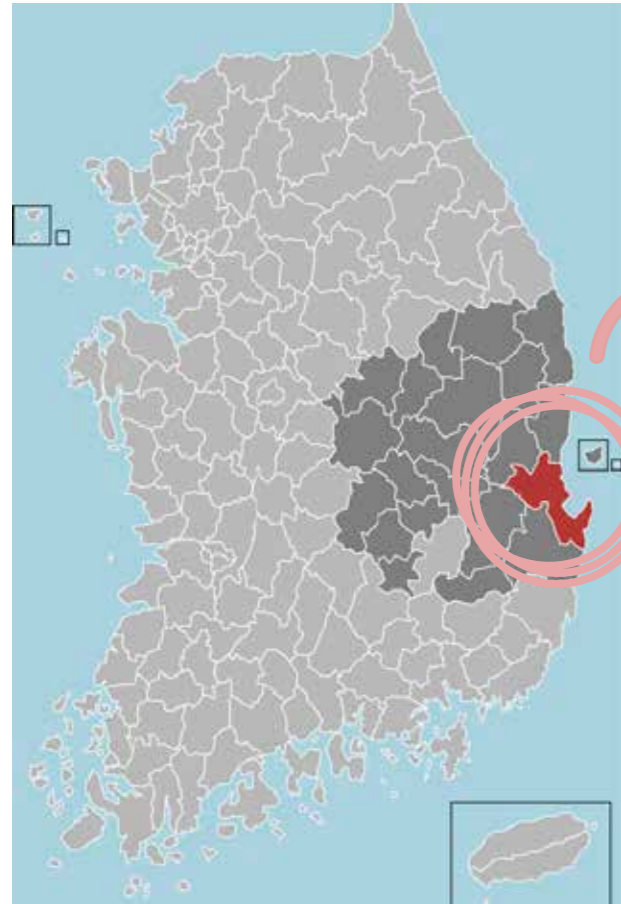
Local Transport
(Bus or Subway) One-way Ticket: 1,300
Taxi

Starting Fare: 3,800
Average Rate: On average, 800 per kilometer

Average Cost of Restaurants

→ 7,280 KRW (2021)

About Pohang



Pohang

Pohang is a city in the province of North Gyeongsang, South Korea and a main seaport in the Daegu-Gyeongbuk region. The city is divided into two district (gu), Buk-gu or Northern District (북구) and Nam-gu or Southern District (남구). Pohang is a South Korea area that was protected until the end during the Korean War (1950).

Pohang & Ulsan are industrial cities (POSCO, HYUNDAI) HGU is located in Pohang and students can experience culture & technology hubs in Andong, Gyeongju and Ulsan

Easy Access

To go to Seoul by bus it's 4 hours, and 2 hours for Busan.

History & Culture

Cities where splendid historical culture and architecture still exist are located near Pohang.

Energy Belt

a high-tech city where various science research Institutes in the area of nuclear technology, automobile, environment, shipbuilding, and as well as POSCO, the world's 4th largest steel-making company, is located.

Nature

Lively atmosphere with amazing mountains and beaches nearby. The HGU campus is right next to a calm neighborhood with a warm ambience

Food in Pohang

Most famous food is seafood!



Mulhoe [물회]

Mulhoe is a cold soup made with hoe(Raw fish). Seafood of all kinds is chopped and seasoned with pears, onions, cucumbers and a variety of other fruits and vegetables.



Gwamegi [과메기]

Gwamegi is half-dried Pacific herring or Pacific saury made during winter. When the winter season starts, people in Pohang dry herring or billfish in the shade. Pohang is where a large amount of the fish are caught.



Snow Crab [대게]

At the Guryongpo Consignment Sale Market, fresh snow crabs are sold at reasonable prices.

Food in Pohang

International Food in Pohang

Vietnamese Food

PhoMein

(Rice Noodles, Bun Cha etc.)



[Location: 경북 포항시 북구 양덕동 1344]
<https://www.instagram.com/phomeinkr/>

Chinese food

Mara Gongbang

(Maratang)



[Location: 경북 포항시 북구 장량중앙로46번길 3-7]
<https://naver.me/xfRM5HqK>

Food in Pohang

International Food in Pohang

Vietnamese Food

Jangsa lyagi pho

(Beef rice noodles, bánh xeo, bun cha)



[Location: 경북 포항시 장량동 장량로173번길 6-4]
http://instagram.com/story_pho

Western food

Duksu Pasta

(Pasta, steak, etc.)



[Location: 경북 포항시 북구 장량주택로 5]

Mexican Food

El Cerro

(Mexican Cafe and Grill)



[Location: 경북 포항시 북구 대안길 58
 포항우방타운 상가]
 Contact Information: 054-253-8083

Japanese Food

Bareun-Chobab

(Sushi)



[Location: 경북 포항시 북구 천마로 73]

Korean Convenience Store




CU
 (3rd floor of Oseok library)



GS25
 (In front of Happiness Dormitory)



Tour Attraction in Pohang




Homigot
286-1, Daebo-ri, Homigot-myeon, Nam-gu (Tel: 054-284-5026)

- Search “상생의 손” on Naver Map
- Open Hour: 24 hours

Take bus #302 at the Handong bus station -> Get off at the Jukdo Market(죽도시장) stop -> Transfer to bus #9000 -> Get off at Haemaji Gwangjang(해맞이 광장/Sunrise Park) stop

- Estimated Time: 2 hours, costs around 2,000 KRW

- Taxi: takes about 50 mins, costs around 45,000 KRW




Yeongildae
685-1, Duho-dong, Buk-gu, Pohang (Tel: 054-270-2114)

- Search “영일대” on Naver Map
- Open Hour: 24 hours

Take bus #302 at the Handong bus station -> Get off at Dongbu Chodeung Hakgyo (동부초등학교) stop

- Estimated Time: 30 mins, costs around 1,400 KRW

- Taxi: takes about 20 mins, costs around 9,000 KRW




Igari Dot Observatory
San 67-3, Iga-ri, Cheongha-myeon, Buk-gu, Pohang

- Search “이가리 닷 전망대” on Naver Map
- Open Hour: 9 AM - 5 PM

Take bus #302 at the Handong bus station -> Get off at Uchangdong Haengjeong bokji center (우창동 행정복지센터) stop -> Transfer to bus #5000 -> Get off at Yusung Yeoja Godeung Hakgyo -> Walk 30 mins

- Estimated Time: 2 hours, costs around 2,000 KRW

- Taxi: takes about 23 mins, costs around 16,500 KRW *Highly recommended




Guryongpo Japanese Houses Street
153-1, Guryongpo-gil, Guryongpo-eup, Nam-gu, Pohang (Tel: 054-270-2275)

- Search “구룡포 일본인 가옥거리” on Naver Map
- Open Hour: 7 AM - 9 PM

Take bus #302 at the Handong bus station -> Get off at Cheongsoneon Suryeongwan(청소년 수련관) stop -> Transfer to bus #900 -> Get off at Guryongpo Japanese Houses Street (구룡포 일본인 가옥거리)

- Estimated Time: 1 hour 45 mins, costs around 1,400 KRW

- Taxi: takes about 40 mins, costs around 37,000 KRW



Hwanho Park
347, Hwanho-dong, Buk-gu, Pohang (Tel: 054-270-5565)

- Search “환호공원” on Naver Map
- Open Hour: 24 hours

Take bus #302 at the Handong bus station -> Get off at Hwanho Haemaji Greenvil (환호 해맞이 그린빌) stop

- Estimated Time: 45 mins, costs around 1,400 KRW

- Taxi: takes about 15 mins, costs around 7,500 KRW

Churches in Pohang

Churches that provide English service

- HIC (Handong International Congregation)
[Website] <https://www.handonginternationalcongregation.com/>
- PICC (Pohang International Community Church)
[@pohangicc / instagram] <https://www.instagram.com/pohangicc/>
- Joyful Church (기쁨의 교회)
[Website] <http://www.joych.org/>
- Pureun Sup Seongsan Church (푸른숲성산교회)
[Website] <http://www.greench.org/>
- Pohang Dongbu Church (동부교회)
[Website] <https://www.phdb.kr/>
- Pureun Jeil Church (포항제일교회)
[Website] <http://www.pohangcheil.org/>

Public Offices in Pohang



Pohang City Hall [포항 시청]

- Address: 경상북도 포항시 남구 시청로 1
- Tel: 054-270-8282
- Web: <https://www.pohang.go.kr>



Daegu Immigration Office Pohang Branch

[대구출입국외국인사무소 포항출장소]

- Address: 경북 포항시 북구 우창동로 135
- Tel: 054-247-5363
- Web: <http://www.immigration.go.kr/>



National Health Insurance Center

[국민 건강 보험 공단]

- Address: 경북 포항시 북구 삼호로 8번길 4
- Tel: 1577- 1000
- Web: <https://www.nhis.or.kr/nhis/index.do>



Driver's License Examination Office

[포항 운전면허 시험장]

- Address: 경북 포항시 남구 오천읍 656
- Tel: 1577-1120
- Web: http://dl.koroad.or.kr/PAGE_license/pohangLic/view.jsp?code=104500



Immigration and Getting Settled

VISA / Immigration Affairs

VISA

All international students and scholars need to acquire an appropriate type of visa that corresponds to their purpose of visit before coming to Korea. The type of visa you receive will vary depending on the length and purpose of visit, your individual status, etc.

- Type D : Persons staying for educational, cultural, and investment-related activities
- Type E : Persons staying for professional, non-professional activities
- Type F : Persons staying on Dependent family, Resident, Overseas Korean, Permanent resident

Status of stay	Eligibility	Period of stay
D-2 (Student)	Persons who have received a formal education at an educational institution such as college (or higher) International students pursuing associates, bachelor's, master's, or doctoral degrees or enrolling in a research course Exchange student International students in work-learning courses (government sponsored scholarship students, etc.) Visiting students (students enrolled in foreign universities and who take regular courses at domestic universities for less than 1 year)	2 years (Extendable)
D-10 (Job Seeker)	Persons engaging in job-seeking activities for employment, preparing a start-up, or doing internship in high-tech field at a company meeting the relevant requirements	6 months (High-Tech Internship:1 year) (Extendable)
E-1 (Job Seeker)	Persons who carry out education, research, or guidance at an educational institution such as college (or higher)	5 years (Extendable)
E-3 (Research)	Researchers in the field of natural science or high technology industry	5 years (Extendable)
F-2 (Resident)	Long-term residents, persons recognized as refugees, or investors meeting certain requirements, and whose livelihood is based in Korea	5 years (Partial Restrictions on Employment)
F-3 (Dependent Family)	Spouse or underage children of a person eligible for Arts and Culture (D1) to Special Occupation (E7) status	During accompanying (Work Not Permitted)
F-4 (Overseas Korean)	Overseas Koreans with foreign nationality who fall under subparagraph 2 of Article 2 of the Overseas Korean Act	3 years (Unskilled labor not permitted)
F-5 (Permanent Resident)	Persons staying in Korea for the purpose of permanent residency who receive treatment similar to that of a Korean national	Permanent (No Restrictions on Employment)
F-6 (Marriage Migrant)	Persons married to a Korean national	3 years (No Restrictions on Employment)
C-3-1 (Short-term visit)	Persons who want to visit Korea in less than 90 days Work or any commercial activities are not permitted	Within 90 days allowed

If you need more detailed information on immigration procedures and how to apply for a visa, please visit :

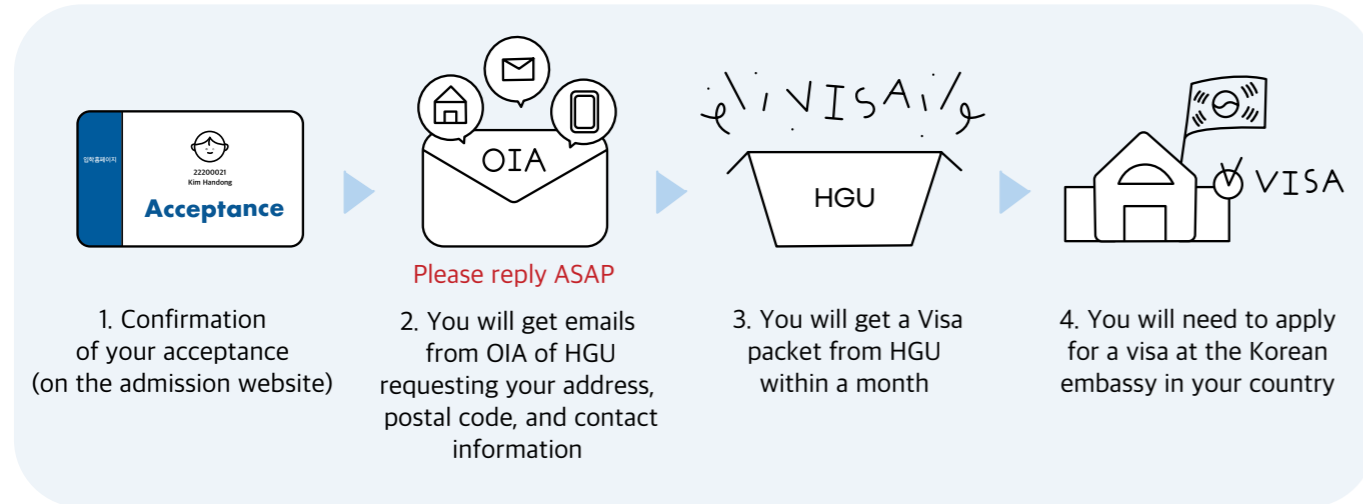
- Online Civil Service for foreigners: www.hikorea.go.kr
- Ministry of Justice Korea Immigration Service : www.immigration.go.kr/immigration_eng/index.do
- Korea Visa Portal : <https://www.visa.go.kr/>

If students are already in Korea, you can also consult the Korea Immigration Call Center by dialing 1345 (without area code) from a local or mobile phone from anywhere in Korea.

- The Call Center operates consultations in a variety of languages. It is available from 09:00-18:00, Monday to Friday.

VISA

After Acceptance



How to Obtain a Student Visa

After receiving a visa packet from OIA, contact the embassy or consulate of the Republic of Korea and re-confirm the required documents. Then, submit the visa application along with the required documents. Typically, the following supporting documents are needed for VISA applications.

HGU will send you:

- Certificate of Admission (& Acceptance Letter)
- MOU (only for Exchange Students)
- Business Certificate of HGU (in Korean)

*How to find the embassy of the Republic of Korea in your country

(<http://www.mofa.go.kr/eng/index.do> (Ministry of Foreign Affairs website))

- Menu: ROK Missions Overseas ► Select Your Country ► Find Location/Contact
- For more information regarding Visa, please visit the link attached

Immigration Affairs

ARC (Alien Residence Card)

Once you arrive in South Korea with a student visa, you need to register yourself at the immigration office in Pohang

Time

→ Within 90 days of your arrival to South Korea

We recommend you to register ASAP since you will need a Residence Card at all times, such as when you apply for a student ID card

Location

→ Pohang Immigration Office

(Address: 대구출입국사무소 포항출장소: 경북 포항시 북구 우창동로 135)

Required Documents

- - Certificate of Enrollment
(available at the machine in front of the Academic Affairs Team, Hyundong Hall 1st floor)
- Certificate of Residence (available at rc.handong.edu)
- Photo 3cm x 4cm (Taking a photograph is available at the machine at the immigration office, costs 10,000KRW)
- Registration Fee (33,000KRW in cash)

- It will take around 2 weeks to get the Residence Card after registration
- The card will be mailed to your address
- Your Alien Residence Card (ARC) serves as your ID during your stay in Korea. Please make sure to keep it with you at all times outside your residence.
- This visa is meant for students (especially graduates) to legally stay in Korea while seeking a job.
- International students are allowed to work in South Korea with permission from the immigration office

Immigration Affairs

ARC (Alien Residence Card)

ARC (Alien Residence Card)

→ The Alien Residence Card is the identification card given to foreigners who are legally staying in South Korea with a visa

- You are not required to carry around your passport at all times, but ARC is a must.
- When you are requested by government officials (Immigration, Police etc.) to present your ARC but do not have one in hand, you may be fined up to 1 million KRW.
- All relevant government-related work is done based on your ARC, so you should think of carrying it at all times.
- You should not allow any entity other than government personnel or OIA to keep hold of your ARC for any reason whatsoever.



Immigration Affairs

How to Extend Your Visa(ARC)

Time

→ A month ahead of your visa expiration date
=Visa expiration date is shown on the backside of your Residence Card

Location

→ Pohang Immigration Office
(Address: 대구출입국사무소 포항출장소: 경북 포항시 북구 우창동로 135)

Required Documents

- - Visa extension cost: 60,000 KRW in cash
- Certificate of Enrollment >> available at the machine in front of Academic Affairs Team, Hyundong Hall 1st floor
- Certificate of Residence >> available at rc.handong.edu
- Transcript >> available at the machine in front of Academic Affairs Team, Hyundong Hall 1st floor
- Certificate of Scholarship >> only for scholarship students please visit OIA
- Tuition Payment Receipt >> available at Hisnet-> Academic Info -> Registration -> Tuition Payment Receipt
- Only for students enrolled for 9+ semesters
 - MOU form between your university and HGU (contact oiahelp@handong.edu)
 - Reason statement of your visa extension (contact oiahelp@handong.edu)
 - Reason statement of your visa extension (contact oiahelp@handong.edu)
 - Professor's statement (contact oiahelp@handong.edu)
- **Financial Statement** (next page)

Immigration Affairs

How to Extend Your Visa (ARC)

About Financial Statement

*Financial Statement is a bank statement that can prove that you have more than 10,000,000 KRW.

Notice

1. The financial statement is a Korean bank statement with your name.(Not your parents or any family members)
2. The financial statement must be issued within one month to be valid
 - *You need to leave the amount of money in your bank account for a month in case the immigration office asks you for further screening.
3. If you don't have that much money in your account, you should get the money transferred from ABROAD ONLY

*In order to prove the amount of money in your bank account had been transferred from overseas, you need to issue a '외국환거래증명서' at the bank. (Also, please don't utilize Transferwise or any transfer application, but BANK TO BANK wire transfer)

- Getting money from sponsors or friends in Korea will NOT be acceptable
- Money coming from overseas is acceptable including your family, friends, and sponsor...

Immigration Affairs

Part Time Job

Part-Time Work Permission

- Foreign students (D-2) are not allowed to work and earn income while on the student status as defined by the Immigration Act.
- However, It is only possible for international students with a student visa to apply for part-time work outside the university if permission is granted by the immigration office and the university (OIA) in advance. (Not allowed for D-2-5)

Applicant Eligibility

- Grade Requirement** The average grade for the most recent semester, as of the application date, must be a minimum of C (2.0) or above.
- Language Qualification** The average grade for the most recent semester, as of the application date, must be a minimum of C (2.0) or above.
- Those who do not meet the Korean language proficiency criteria are allowed to work up to half of the maximum permissible hours
- Students from countries which has English as mother language or common language do not need the English certificates above

Maximum Working Hours

Those who do not meet the Korean language proficiency criteria above are allowed to work up to half of the maximum permissible hours on weekdays

Program	Grade Level	Minimum TOPIK / English Level	Time Allowed	
			Weekdays	Weekends/ vacation
Undergraduates	Freshmen	Less than Level 3 / IELTS 5.5	10 Hours / week	
(Including Exchange - Extending only)	Sophomore	With or more than Level 3 / IELTS 5.5	25 Hours / week	Unlimited
	Juniors seniors	Less than Level 4 / iBT 71 / IELTS 6.5	10 Hours / week	
		With or more than Level 4 / iBT71 / IELTS 6.5	25 Hours / week	Unlimited
Graduates (Master's, Doctorate)	All Programs	Less than Level 4/ iBT71 / IELTS 6.5	15 Hours / week	
		With or more than Level 4 / iBT 71/ IELTS 6.5	35 Hours / week	Unlimited

Procedure and Requirements of Permission of Part-Time Job

Where	Workplace	OIA	Pohang Immigration Office
What	Prepare the required documents* providing the employment *Required documents: Copy of certificate of business registration of the workplace, standard employment Contract, Part-time work confirmation form	Visit OIA with ①the required documents and get confirmation of requirements at least 5 working days prior to the start date of your part-time work	Visit the Pohang Immigration office or access Hikorea.go.kr website with ① documents, passport and ARC ↓ Once you get approval, you may start part-time work!

Immigration Affairs

Obligation of Report

Students are **REQUIRED** to report any changes below to the Immigration Office:

- Change in Name / Nationality / Date of Birth
- Re-issuance of Passport, including but not limited to change in Passport Number, Date of Expiration, Date of Issuance (within 15 days)
- Visa Change / Extension BEFORE the Deadline (See: Visa Extension)
- Change in Residential Address (within 14 days of the contract signature)
- Example: Dormitory -> Off-Campus, Off-Campus -> Dormitory, Pohang -> Outside Pohang
- Reports can be submitted online at Hikorea or in-person at the Immigration Office.
- Failure to report these changes may result in hefty penalties, including but not limited to fines.

Immigration Affairs

D-10 Visa (Job-Seeking visa)

D-10 Visa is issued to students that wish to seek a job in a company/institution in Korea, wish to participate in an internship program prior to employment (that receives a stipend/salary) for such, or seeking to participate in an entrepreneurship program "after" graduation from Handong.

- Students that possess a TOPIK Level 4 or above may easily change their post-graduation visa to D-10 visa (application of Points System is exempted.)
- Students that do not possess a TOPIK score of Level 4 or above will undergo through Points System to be considered for issuance of this visa.
 - The higher the point, the more likely you are to receive this visa.
 - Advantages: Age, Final Degree, Work Experience, Korean Language Proficiency etc.
 - ◆ More about points
 - > <https://immikorea.com/en/d-10-visa-and-intern-employment/>
 - You must bring all relevant documents to the Immigration Office for the staff to consider for process of your visa change.
 - For details regarding points, you may seek help from students who have previously obtained this visa.

Immigration Affairs

Leave Handong

Withdrawal

Please talk to your advisor and the administrative staff of your affiliated department before submitting withdrawal via OIA. Make sure to submit your withdrawal at least two weeks prior.

Graduation

Students must leave Korea within 30 days from the end of their program and within their ARC expiration date, whichever is sooner.

Taking a Leave of Absence

A student's D-2 visa will expire within 30 days of taking a leave of absence. D-2 visa holders must complete the following procedures before and after taking a leave.

Taking a leave	Returning from leave
<p>Within 30 days from the leave of absence taking effect :</p> <ul style="list-style-type: none"> • Depart from Korea (return your ARC at the airport) OR • Change your visa type to one that fits your purpose of stay for the duration of the leave 	<p>Re-apply for a D-2 student visa before resuming studies :</p> <p>*All international students on a leave of absence will receive a notice regarding the procedure for returning 2-3 months before each semester begins.</p>

Accommodation

ON CAMPUS

Students **should check Hisnet notices** regularly to apply in time for dormitory.

- Spring Semester - During December
- Fall Semester - During June
- Vacation - May / November

Students may choose to live in 1, 2, 4-person rooms.

- The price range per semester is from 810,000 KRW ~ 1,650,000 KRW (700 ~ 1,500 USD).
- Students receiving scholarship for Dormitory must pay any extra charges over the 4-person room rate.

Students are required to abide by university and dormitory policies while living in the dormitory

Accommodation

OFF CAMPUS

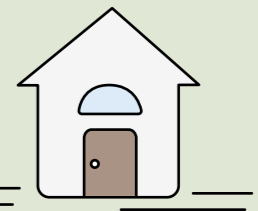
*For the students who want to live off campus

- There are many options for living off campus.
The cost of living in Yangdeok (the closest downtown around campus) for one room for monthly rent is a deposit of 2,000,000~3,000,000KRW with about 300,000~350,000KRW monthly fee (management fee 50,000 won).
For two rooms, it is a deposit of 3~5,000,000KRW with about 500,000~550,000 won monthly fee (management fee 50,000).

High-level Korean language skill, Korean phone number & bank account are required

- 1) Set your budget and find a place to stay through a real estate agency.
- 2) Check your options, visit the places and make your decision by signing a housing contract at the real estate agency (there must be 3 copies for the agency, yourself, and the landlady/lord). Upfront payment (usually 5-10% of the deposit) must be paid on that day.
- 3) Make an online reservation for a gas check-up so that the engineer may visit you on your move-in day and run the mandatory check-ups for you.
(<https://www.skens.com/pohang/main/index.do> - 전입신청)
- 4) Pay the rest of the amount to the landlady/lord on the move-in day, and move in with your belongings.
- 5) Apply for electricity (054-123).
- 6) Pay your monthly rent on a designated day to the landlady/lord, and pay your utility bills (gas, electricity, and maintenance if applicable) accordingly. Also, be mindful of the trash disposal method (recycling, food waste, etc.).
Overdue payments and inappropriate trash disposals will result in disadvantages including legal charges and fines.

Living in South Korea



Insurance / Banking / Mobile Phone / Postal Service / Medical Service /
Traveling in South Korea / Transportation

Insurance

National Health Insurance

- **ALL Students** are required, and automatically subscribed to the National Health Insurance, as mandated by law.
- The monthly fee for the insurance is approximately 75,000 KRW / month (as of 2024).
 - * The fee may increase gradually by year.
- This offers discounts (usually up to 80%) for most medical treatments and at all hospitals and pharmacies in Korea. Some treatments deemed not necessary by the evaluation board are not covered.
- Some treatments not covered by National Health Insurance may instead be covered by Private Insurance.
- Failure to pay the monthly fee may result in visa extension being denied.
- Students holding an F-4 visa must submit relevant documentation to benefit from student discount.
- Students with reported income of over 3.6 million KRW / year may not benefit from student discount.

Private Health Insurance

- **ALL Students**, in addition to the National Health Insurance, must subscribe for Private Insurance, either recommended by Handong or from their home country.
- This is to cover any fees that are not fully covered by the National Health Insurance, in addition to any treatments that are not covered by the National Health Insurance.
- The fee is 80,000 KRW / year or 60,000 KRW / 6months (only for exchange students and students who are expected to be graduated within 6 months)

Banking

Creating an Account

- OIA will help students make a bank account associated with the Student ID Card during the Orientation Period.
- As bank accounts in Korea require a Korean identification, you will receive a bankbook (with the account number) and the Student ID Card (a debit card) that can be used in Korea after the issuance of your ARC.
- Students are free to make another bank account, but may experience restrictions due to ROK government policies.

Fee Payment to HGU

Tuition Payment

→ Please refer to the page 61

Dorm Fee Payment

→ Please refer to the page 61

Questions Regarding payment of Fees

→ One-Click on HISNet

Mobile Phone

Mobile Phone

To purchase a mobile device and a plan under a contract, or to buy a prepaid SIM card, visit a mobile phone store to explore your options. There are three major mobile service providers in Korea: SK Telecom (SKT), KT, and LG Telecom. Each company offers different lines of devices and plans.

Carrier	URL	Inquiry in English
KT	www.kt.com	1588-8001
LG U+	www.lguplus.com	1544-0010
SKT	www.sktelecom.com	1599-0011

Required documents

- Pre-paid Phones : Passport and Korean bank account
- Ask for a pre-paid USIM Card → Charge and use it
- Phone Plan : Alien Registration Card and Korean bank account

International Calls

- SK Telecom 00700 International Call Service
- KT 001 International Call Service
- LG U+ 002 International Call Service

- **OIA strongly recommends that each student make a local phone number.** We suggest that students on Exchange Program make a prepaid phone number, while Undergraduate and Transfer students should seek to make a postpaid phone number.

- Most of the communication in Korea (especially Kakao Talk and other verification services), immigration matters, and bankings work based on your phone number. Thus, **it will become quite difficult for you to process any banking / verification without a Korean Phone Number.**

- The prepaid plans are widely available, while postpaid plans start from as low as 2,200 KRW / month.

Postal Service

On-Campus



- Location

1440-3, Jangseong-dong, Buk-gu, Pohang-si, Gyeongsangbuk-do

- Opening hours

Weekdays 9:00 am - 6:00 pm

Lunch break 12:00 pm - 1:00 pm

Last mail sent 4:40 pm

- Online Link

<https://www.koreapost.go.kr/eng/index.do>

Off-Campus



- Location

181 Beobwon-ro, Yangdeok-dong, Buk-gu, Pohang-si, Gyeongsangbuk-do

- Opening hours

Weekdays 9:00 am - 6:00 pm

Last mail sent 4:40 pm

- Online Link

<https://www.koreapost.go.kr/eng/index.do>
(click to international mail)

- Korea has one of the best postal services in the world, with most parcels / letters able to reach the recipient as fast as the following workday.
- Students can also choose to send parcels overseas through Express Mail Service, a global network of postal branches using flights or shipping.
- If needed, students can also send items using DHL / FedEx.

Medical Service



- There is a clinic on Campus (**Boaz Medical**) that can treat some minor pains and injuries. For specialized clinics, you should go to downtown to receive treatment.

*Please refer to page 87 for specialized clinics.

- When visiting the hospital, you must carry your ARC so that the staff can check your National Health Insurance coverage. Please note that if there are any unpaid amounts of insurance, you cannot benefit from the insurance.

- When you need emergency attention, please dial 119.

- **Pharmacies** - there are many pharmacies available in **Yangdeok**, the nearest town area.

Traveling in South Korea

Transportation

Train

KTX, Pohang Train Station (approx. 15 mins from campus) has express trains that take you to major cities (ex. Seoul) within 3 hours.

Flight

Pohang also has an airport that serves Seoul and Jeju routes, but it is quite far away from campus (approx. 1.5 hours from campus).

Bus

The **City Bus Line #302** takes you throughout Pohang, including Yangdeok, Yukgeori, Express Bus Terminal, and Intercity Bus Terminal.

You can catch buses to most cities from either Express Bus Terminal or Intercity Bus Terminal.

Yangdok Town Bus takes you to Yangdeok. (the nearest town from Handong)



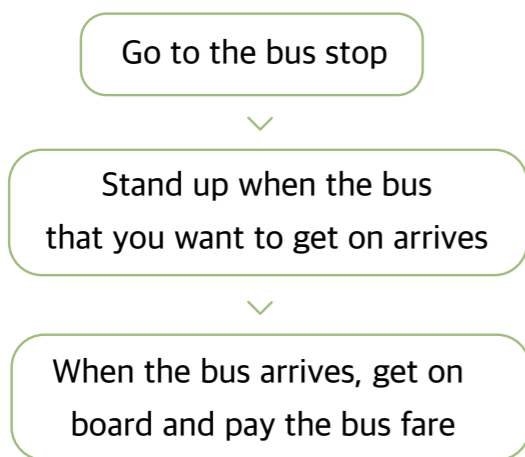
Transportation

Inner City Bus

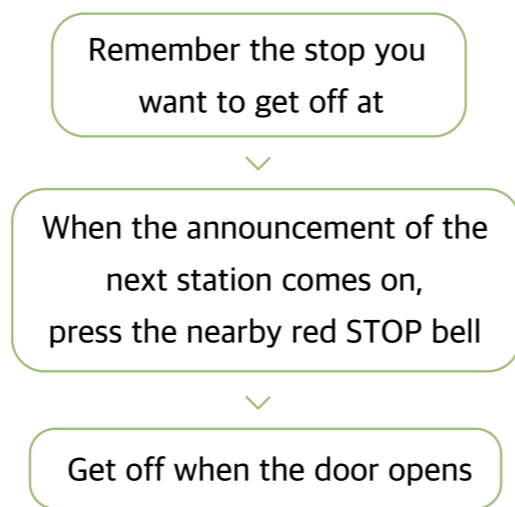


- Bus schedule website: <http://www.pohang.go.kr/bis/busLineSearch.do>
- You can type the number of the bus in the yellow box located on the left side.
- You can get a 100 KRW discount by using a bus card.
(You can easily buy it in the convenience store)

[How to get on the bus]



[How to get off the bus]



(If you want to transfer, don't forget to tag your bus card!)

Transportation

Inner City Bus

[Various types of buses]

City Bus (시내버스)

- The fare is about 1,300 KRW (adult fee)
- If you tag your bus card on the machine before you get off the bus, you can transfer to the next bus. (Which means you don't have to pay twice.)
- **NOTICE!! You must get on the next bus within 30 minutes to transfer for free.**
- At Handong Global University, you can easily use bus #302.

Town Bus (마을버스)

- It runs in a local residential complex where no other transportation runs.
- The fare varies depending on the region, but it is usually cheaper

[Caution when using the bus]

- You can't bring drinks with you
- Some seats (yellow and pink) are designated for the elderly and the pregnant



[Major destinations by city bus]

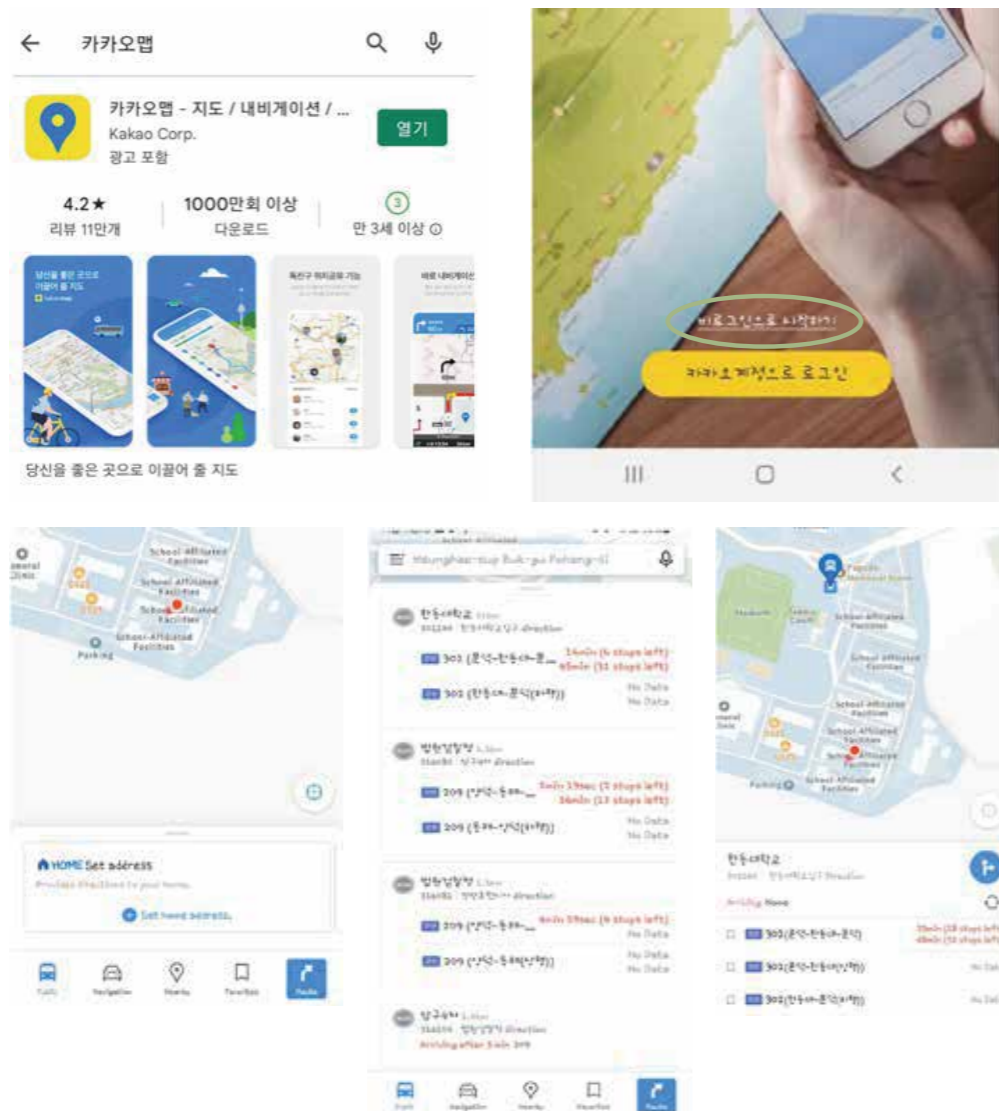
- Pohang Airport
Use bus #900 or #9000
- Pohang Train Station
Use bus #5000, #9000, #120, #121 or #305
- Pohang Intercity Bus Terminal
Use bus #111, #130, #206, #207, #302, #306, etc.
- Pohang Express Bus Terminal
Use bus #209, #219, #302, #308, etc.

Transportation

Inner City Bus

How the check inner city bus time schedule

1. Go to playstore
2. Download Kakomap (카카오맵)
3. Press “비로그인으로 시작하기”
(underline setence on top of yellow circle)
4. Make sure you turn on your location to check the buses around you
5. Click on the “Public” icon on the bottom left
6. You can also look for the bust icon on the map and press it to see the time schedule of the certain bus arriving to the station

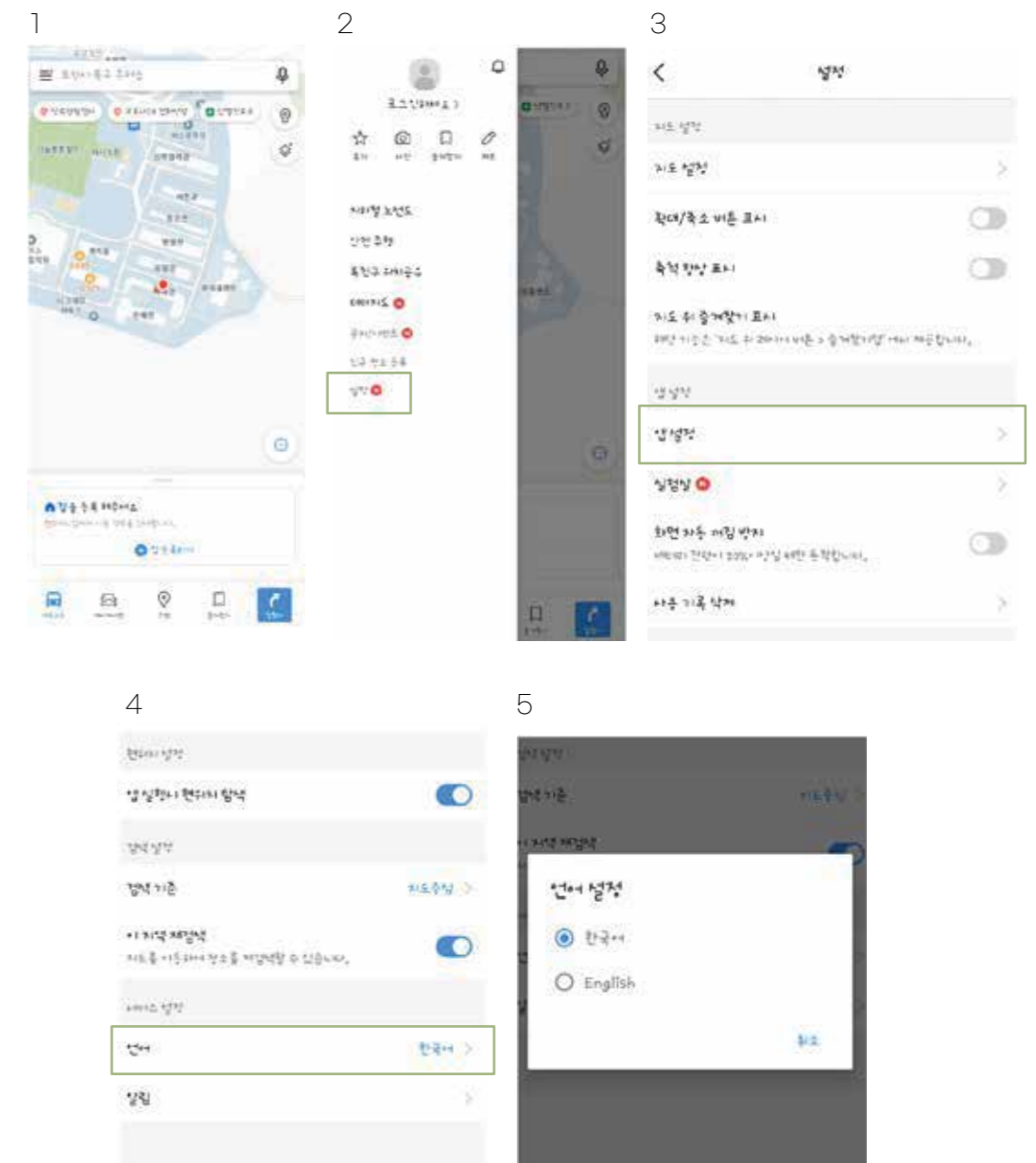


Transportation

Inner City Bus

How to change the language

1. Press on the tab at the upper left corner of the app
2. Go to “설정” listed on the last
3. Find “앱 설정”
4. Press “언어”
5. Click “English”



Transportation

Intercity Bus Express Bus

When planning a trip to other cities, taking the bus is also one of the most convenient options to travel around the country.

Buses are divided into **intercity buses** and **express buses**.

Before traveling, confirm whether your destination requires you to go to take the intercity bus or express bus

(Pohang has a separate express terminal / intercity bus terminal)



Intercity bus website

- You can find intercity bus schedules on this website.
- They provide English / Japanese / Chinese versions.
(You can find language options on the upper right side of the website)

<https://www.bustago.or.kr/newweb/kr/index.do>



Express bus website

- You can find express bus schedules on this website.
- They provide English / Japanese / Chinese versions.
(You can find language options on the upper right side of the website)

<https://www.kobus.co.kr/main.do>



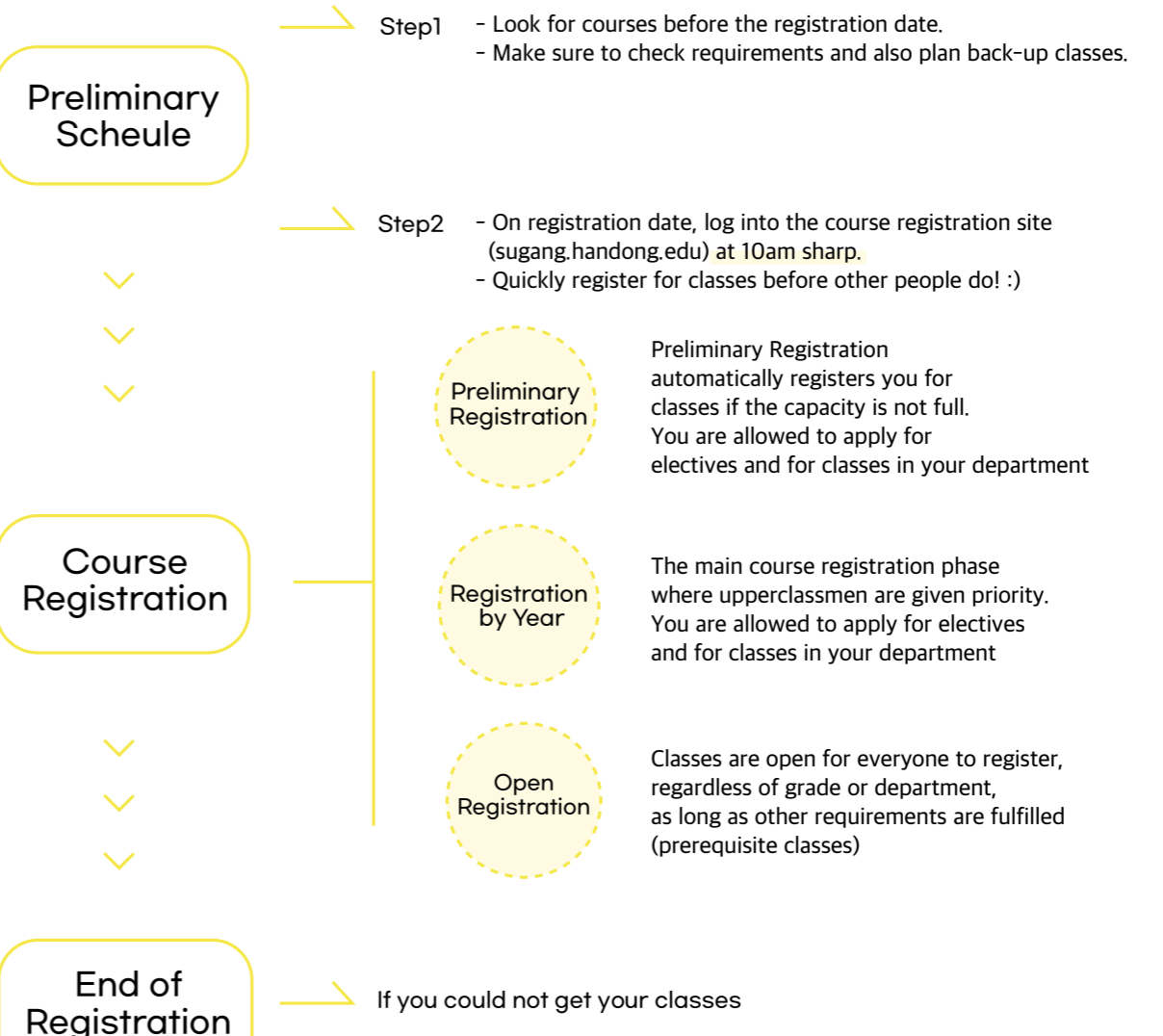
Studying at HGU

Academic Calendar

2024 Academic Calendar	
<p>2024 Academic Calendar</p> <p>SUN MON TUE WED THU FRI SAT SUN</p> <p>1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31</p> <p>3 : Grade announcement & Start of Grade Correction Period 10 : End of Winter Semester 12 : End of Grade Correction Period (1/3 ~1/12)</p> <p>14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31</p> <p>19 : Deadline for Submission of Official English Test Scores (Credit Restriction for 24-1) 21 : Deadline for Submission of Course Syllabus for Spring 2024 Semester 24 : Graduation Evaluation Meeting</p> <p>28 29 30 31</p> <p>29 ~ 31 : Course Registration Period by Grade Level for Spring 2024</p>	<p>SUN MON TUE WED THU FRI SAT SUN</p> <p>1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31</p> <p>1/29 ~ 3/1 : Course Registration Period by Grade Level for Spring 2024</p> <p>11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31</p> <p>15 ~ 16 : Parent Prayer Meeting 16 : Report of Graduates (Graduation Ceremony) 2023.02</p> <p>19 ~ 22 : Tuition Payment Period for Fall 2023 Semester 20 ~ 22 : 2023 Summer Faculty Retreat 24 : Dormitory Move-in for Fall 2024 Semester(14:00)</p> <p>25 26 27 28 29 30 31</p> <p>26 : Start Date of Fall 2024 Semester</p>

**** Full version of the calendar is available on HISNet ****

Course Registration Schedule

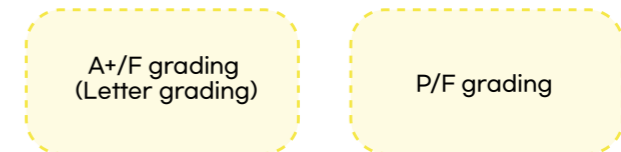


Grading Systems

* How to apply for P/F

- HisNet
- ↓
- Course info
- ↓
- Apply grade type (P/F)

HGU has 2 types of grading



*Most classes are graded on a curve unless specified in class

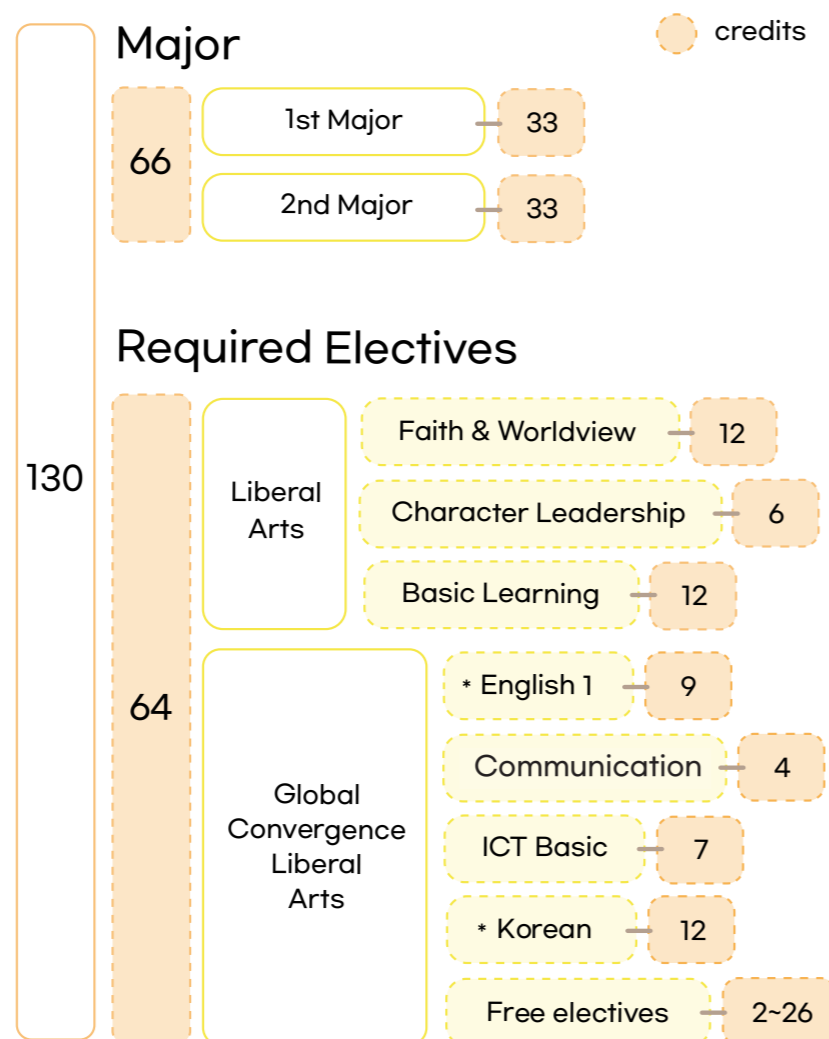
*Total number of P/F credits should not be more than 30% of your overall number of credits

Graduation Requirements

Graduation Requirements

*The number of credits you need to take vary depending on placement test results

*Even if you pass Korean or English level test, you need to take 130 credits in total.



English Test Score Requirement

- International students from English-speaking countries are exempt.
- You have to take an English test and submit the results to Academic Affairs Team by your 5th semester, otherwise you will be limited in the number of credits you can take next semester.
- For any questions, please refer to OIA.

* Use Graduation Evaluation to track your completed credits and ensure you meet all graduation requirements. Please check Hisnet OIA Info for detail information

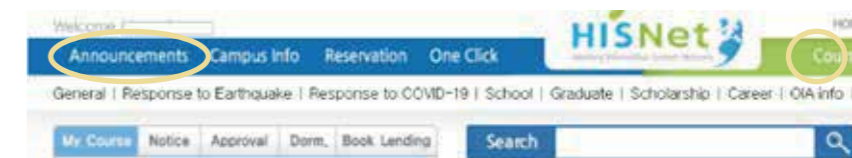
Majors

Major

- Choose them at the end of your freshman year.
- During the freshman year, you will get to know about different majors by taking basic courses of each major you are interested in
(Taking intro classes / join each major's introduction sessions / ask seniors).
- Different majors have different requirements
- MUST refer to the course book uploaded on Hisnet

Major Change

1. Go to Hisnet and click on "Announcements"
-> Check OIA Info and find the notice regarding major change.



2. If you can't find it, scroll down and search for "Major Change"



3. Read the notice and download the application form
4. The due dates and application may change every semester so MAKE SURE it's the right semester

Winter & Summer Session

Registration

When does the registration start?

→ About a month before end of the semester (for 3 days)

- * Social Service : During the registration period
- * Additional Registration Period : A week after the payment period (for 2 days)

Where do you register?

→ <http://sugang.handong.edu/loginseason.html>

(ID : HISNET ID PW : HISNET Password)

- * Mobile app is not available for Winter/Summer Session course registration

*Check the [Hisnet] Notice for the Winter/Summer Sessions that comes out about 2 weeks prior to The registration (Sometimes after the midterms). Check the English translation provided on the Korean notice if you cannot find it in OIA Info

**Subject to change: Check notice on Hisnet for more details
Social Service has its own notice. Check a separate notice for further details.
Inquiries about the Social Service: 054-260-1095~6

Payment

How much?

Per credit	Social Service
75,000 won	22,000 won

When do you pay?

→ About a week after the registration period (for 3 days)

- * Available only during the bank office hours (10:00-16:00)
- * There is no further payment period afterward, and no course withdrawal or refund period.

**Subject to change: Check notice on HISNet for details



Winter & Summer Session

Courses and Duration

What courses are open

→ A survey is collected around midway through the semester

Social service opens every semester

- * You can check available subjects through the following steps
Course Info > Search Courses > Check available subject timetable
- * Course cancelation notice will be given out a week after the payment period

How long does it last

Usual Classes	Social Service
4 Weeks	5 Weeks

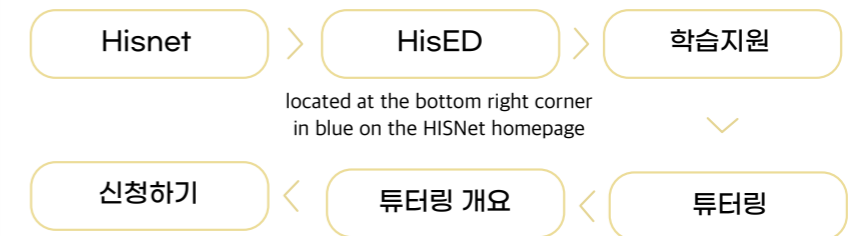
- * Subject to change: Check notice on Registration by Year for details

**Check separate notices for Internship (On-the-Job Training) and Intensive Lecture (Happens a week after the regular winter/summer session)

Academic Support

1:1 Tutoring (offered by HisED)

- Aids international students with academic difficulties, adapting to school life and studies, Korean culture, etc.



located at the bottom right corner in blue on the HISNet homepage

Under
프로그램 신청



- choose the tutoring program you would like to sign up for.

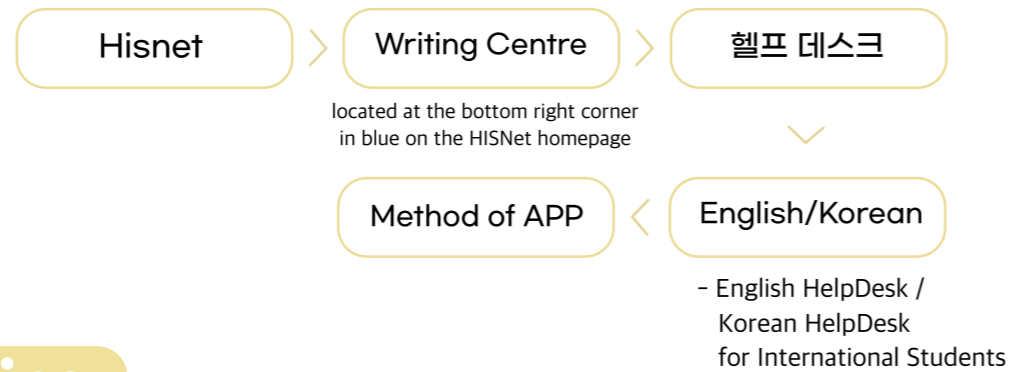
Writing Centre

- At the English Writing HelpDesk, students can receive editing service for their writings in English.

(Essay, reflection paper, Presentation Script, etc.)

- At the Korean Writing HelpDesk, students can receive editing services for their writings in Korean.

(Reports, Reviews, Letter of Self- Introduction, etc.)



Scholarships

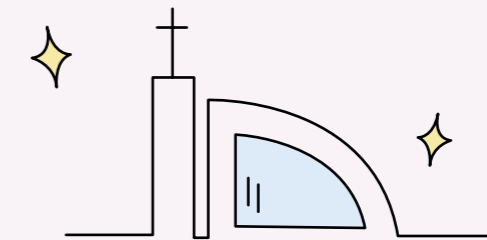
After admission to HGU, there are scholarships available for the students who develop language skills and display outstanding academic performance.

Eligibility	Coverage	Remarks
Students who possess a Korean Proficiency Score (TOPIK) above Level 4 (at the end of each semester)	HGU GPA between 2.0 ~ 2.49 : 30% of Tuition as Scholarship HGU GPA between 2.5 ~ 3.49 : 50% of Tuition as Scholarship HGU GPA between 3.5 ~ 3.99 : 70% of Tuition as Scholarship HGU GPA of 4.0 and Above : 100% of Tuition as Scholarship Excludes F4 VISA holders	only for students that take over 15 Credits Scholarship is Only Given within Regular Semesters Recipients must maintain the required GPA each semester to retain eligibility for the scholarship covers (max) :
Students who possess an English Score (at the end of each semester) - TOEFL iBT 85 and above - IELTS Level 6.0 and above - TEPS 600 and above	HGU GPA between 3.5 ~ 3.99 : 50% of Tuition as Scholarship HGU GPA between 4.0 ~ 4.29 : 70% of Tuition as Scholarship HGU GPA of 4.3 and Above : 100% of Tuition as Scholarship Excludes Students from English-speaking countries, Categorized by Ministry of Justice, Korea (USA, Canada, S. Africa, UK, Ireland, Australia, New Zealand)	Freshman : 7 semesters Sophomore : 5 semesters Junior : 3 semesters

1. Please refer to the related notice on HISNet OIA info for further Information such as the application method

2. Scholarship notices are uploaded on HISNet OIA Info, so we advise you to check HISNet often

* Students will be notified separately on procedures for other scholarships



Life on Campus

Transportation On Campus / IT Services / Documents Issuing Machine / Transaction / Restaurants / Cafes / Food Point System / Alpha / Medical Facilities / O-seok Library / Buying Books / Printers / Laundry / Facility Reservation / Giving Tree / Gym / Locations for Studying / Clubs / Community

Transportation On Campus



Taxi Stop



- Taxis usually wait in one line to pick up passengers on campus
- **Fee:** Basic fee 3,300 KRW + x (depends on the distance of your travel) / From 12 AM to 4 AM the basic fee is 4,560 KRW (20% premium fee)
- **Place:** Behind the Industry-Academic Cooperation Hall. (Across the Bus Stop)
- **When:** 24 hours
- **How:** Tell the taxi driver your destination > pay as much as you see on the screen when you arrive > get off (Only the door on the right opens in the back seat)

Bicycle Shop on Campus

- You can buy a bicycle for a cheap price (Second-hand)
- **Price:** Small size: 30,000- 40,000 KRW; Big size: around 80,000 KRW
- **Place:** Between Student Union and Pyeongbong Field
- **When:** A selling truck comes every Wednesday

Gcooter

(Electric Scooter)

- You can use Gcooter to quickly move on campus (driver's license needs)
- **Fee:** Depends on the distance
- **Place:** You can usually rent it in front of Papyrus Basket Hall
- You need to install an app 'Gcooter', sign up, and register your drivers' license to use it

IT Services

HISNet / LMS

(Learning Management System)

HISNet is the primary website used for all university-related work.

Students can use HISNet for the following (a non-comprehensive list)

- <https://hisnet.handong.edu>
 - Checking notices on OIA Info (important information for international students)
 - Making modifications to the college register (such as Leave of Absence, Return to Study)
 - Checking grades at the end of the semester.
 - Payment of tuition fees (being able to print tuition bills to pay the tuition)

Students can use LMS for the following (a non-comprehensive list)



- Checking course notices, assignments, and lecture contents uploaded by professors
- Zoom link for online classes are provided

IT Services

Wi-Fi

There is a campus Wi-Fi connection available almost everywhere.

You must set up a HISNet account before you are able to connect to Wi-Fi.

The on-campus Wi-Fi (excluding Dorms) can be accessed by

SSID:

HGU-WLAN / HGU-WLAN Free

ID:

Your 8-digit Student ID Number (ex. 22200000)

Password:

Your HISNet password

The Dormitory Wi-Fi can be accessed by

SSID:

HGU_(DormitoryName)_(FloorNumber)_2.4G,
HGU_(DormitoryName)_(FloorNumber)_5G

Password:

bluedragon (same for all buildings and floors)

IT Services

Handong E-mail

HGU uses the Gmail platform for e-mail.

The e-mail ID is your 8-digit

student ID number @ handong.ac.kr

Example: 22200000@handong.ac.kr

***We strongly recommend you to create your email ID as same as your student ID number**

Password can be found on:

Hisnet

Academic Info

→ General Info

→ Google Email Initial Password



Guide to 2-Step Verification

<https://support.google.com/accounts/answer/185839>

- Once logged in, you need to set-up the 2-Step Verification, required by the University for security purposes.

- Handong's e-mail address is one of your primary sources of communication at the University. **Please be sure to create them at your earliest convenience.**

IT Services

Smart Campus Application



Smart Campus App is HISNet in your hands

Smart Campus App can be used for the following purposes

- Checking attendance using NFC / QR Code available in lecture halls
- Checking HISNet notices (OIA Info)
- Making payments using Food Point / Handong Pay at restaurants, printers, cafes, etc.
- Presenting it as an alternative to the Student ID Card.

How to download the App:



Google Play



Apple

Documents Issuing Machine



- Students can use the automated machine on the 1st floor of Hyundong Hall to issue many official documents.
- The machine offers both Korean and English versions of documents, such as Certificate of Current Attendance, Transcript, Certificate of Leave of Absence, etc.
- If the student is off-campus (in Korea), they can visit the nearest 행정복지센터 (Community Center), a Korean municipal administrative center, to request the certificate be faxed to them for a fee.
- If the student is outside Korea, they can e-mail OIA or submit a one-click request to have the form mailed/sent to them at a fee.

Transaction

for Tuition & Dorm Fee Payment

Tuition Payment

- You should note that the account number you transfer your tuition to is different from the account you used to pay for tuition upon admission.
- Students are required to check HISNet Notice regularly to see when and how to pay for their tuition (unless their tuition is fully covered by university scholarship).
- Students may opt to pay their tuition in installments, up to a maximum of 4 times per semester.
 - *Please check the relevant notice in OIA info.
- If the student currently resides in Korea, they must pay the tuition to their designated virtual account provided on their Tuition Bill. For those not residing in Korea during the payment period, they should transfer to the University account provided in OIA Info **and MUST send the Receipt of Transaction to OIA's e-mail.**

How to Check Tuition

Students can check the tuition fee through the HISNet tuition bill.

How to download the app:

→ The bill is only available online

How to print the online tuition bill receipt

- HISNet (<http://hisnet.handong.edu>):
 - English Log-in → Academic Info → Registration → Tuition Bill → Print

* When participating in the donation "Five Loaves of Bread and Two Fish" (optional), click on the donation bill, fill out the blanks, and print.



Transaction

for Tuition & Dorm Fee Payment

How to Pay Tuition Fee

[Currently Residing in Korea]

- If students are currently residing in Korea or know someone who is currently residing in Korea who can help them, they can pay their tuition fees through a Virtual Banking Account.
 - *Virtual Banking Account can be checked through tuition bill on Hisnet
- 1) **You must make the payment to the virtual bank account by the payment deadline.**

[Residing Outside of Korea]

- Students residing outside of Korea can also pay their tuition fees by following the method below.
 - 1) You must send your tuition fee to **KEB HANA BANK: 910-910005-19104** with your student ID as the payer's name by the specified deadline.
 - 2) **Banking information: (Swift code: KOEXKRSE)**
(Bank address: KEB Hana Bank, 66, Eulji-Ro, Jung-Gu, Seoul, South Korea)
 - 3) Send a receipt of your transaction to oiahelp@handong.edu as soon as you make the transfer.

WISE (previous name: 'Transferwise')

* WE RECOMMEND YOU TO USE THIS APP.
FOR QUICK TRANSACTION WITH LOW FEE

Transaction

for Tuition & Dorm Fee Payment

Dorm Fee Payment

- Students need to register for their Dormitory during the designated period each semester (Spring Semester - during December, Fall Semester - during June).
- Once selected for the 1st Round, they must pay for their Dormitory and any Food Points they have selected during the designated time frame.
- The payment method is the same as that of Tuition payment. However, the Dormitory Fee cannot be paid in installments.
- If they fail to register / do not get selected for 1st Round, students can opt to apply and pay for dormitory during the following rounds of registration.

How to Check Dorm Fee



Students can check the dorm fees on [HISNet](#)

Payment Period

→ Check the notice on HISNet OIA info

How to Apply

→ Enter "rc.handong.edu" -> Apply for Semester Dormitory

Method of Selection

→ Selected based on the criteria provided on the site

Method of Payment

→ Selected students should download the bill on RC / Dorm Homepage and pay through the designated banking account.

Transaction

for Tuition & Dorm Fee Payment

How to Pay Dorm Fee



Students can pay the dorm fee using the following method below.

Payment Method

- Use the virtual account at the payment bill. Payment by Internet Banking(Mobile Banking) / Deposit / Visiting the Bank
- Ha Yong Jo Hall, Papyrus Basket Hall: Daegu Bank

*Payment can only be made during bank office hours (9:00~16:00)(Including Internet and Mobile banking)

**DO NOT use other people's virtual account. Virtual Accounts are individually connected to each person, so if you make a deposit to other people's virtual account, you will pay for their bills instead.

Students who are **not in Korea** can pay the dorm fees using the following method below.

- 1) You must send the dorm fees to **KEB HANA BANK: 910-910008-18904** with your student ID as the payer's name by the specified deadline.
 - *You have to apply for dorm before making payment.

- 2) Send a receipt of your transaction to oiahelp@handong.ac.kr as soon as you make the transfer.

Check the notice on HISNet OIA Info

RC/ Dorm Homepage -> 'Application and Inquiry during Semester' -> 'Semester Move-in Application List' -> Print Bill

Restaurants

Name & Menu	Location	Time of Operation	Price
Student Cafeteria (General Menu)	Student Union Building	Weekdays: Breakfast : 08:00-09:00 Lunch : 11:30-14:00 Dinner : 17:30-19:00 Weekends: Lunch : 11:30-14:00 Dinner : 17:30-19:00	4,000-20,000 KRW
Mom's Kitchen (Home Meals)	Student Union Building	Weekdays: Breakfast : 07:00-09:30 Lunch : 11:00-15:00 Dinner : 17:00-19:30 Saturday: Lunch : 11:00-15:00 Dinner : 17:00-19:30	2,500-4,500 KRW
Handong Lounge (Chinese & Fine Dining)	3rd Floor of Happiness Hall (Above Droptop, next to Boaz)	Weekdays Only Lunch : 11:30-14:00 (Last Order-14:00) Dinner : 17:30-19:00 (Last Order-16:30)	5,000-8,500 KRW
Burger King	Student 2nd Floor of Happiness Hall Building	11:00 ~ 20:00	2,000-10,000 KRW
The Grace Table (International Food)	1st Floor of Grace School	Weekdays Only Lunch: 11:00 - 14:00 Dinner: 17:30 - 19:30	9,000-15,000 KRW
Myongsung (Fusion Snacks)	2nd Floor of Happiness Hall	Weekdays Lunch: 11:00- 14:30 Dinner: 17:00-19:30 Weekend Lunch:12:00-14:00 Dinner 17:00 - 19:00	2,500-6,000 KRW

Restaurants

++ More Information

Student union Cafeteria

School meals that students eat the most often, using food points

Korean Table (든든한동)

- Korean meals that are healthy and nutritious
- Price: 4000~4500 KRW

Fry Fry (파스한동)

- Randomly provides different menus such as Korean, Japanese, Chinese, Vietnamese, Western, and etc.
- Price: Depends on Meal (Usually within the range of 4500~6000 KRW)

H:Plate

- Provides the Pork cutlet and oven - cooking food (center section)
- Price: Depends on Meal (Usually within the range of 4500~5500 KRW)
- 1000 KRW for drinks (coke, sprite, fanta, etc.)

Han's Deli

- Provides the Pork cutlet and oven cooking food (center section)
- Price: 22000KRW
Jjimdak for 3-4 person,
1000 KRW for Cheese Topping /
1000 KRW per bowl of rice/
Big bottle of coke 2700

Asian Market

- Provides mixed rice and ramen.
- Price: 3500KRW for ramen and rice together / 4000KRW for mixed rice

Grace The Table

- Provides mixed food
Located next to the Grace Hall.
7000~10000 KRW.

** You can make food delivery from off-campus. The delivery fee varies from 2000~5000 KRW

Cafes

Name & Menu	Location	Time of Operation	Price
Apple in The Tree (Drinks & Bakery)	Student Union Building	Weekdays : 08:00~17:30 (Break time 14:30~15:30) Sundays: 11:00~ 18:00 (Break time 14:30~15:30)	1,500-5,000 for drinks 500-5,000 for a bakery
HisBeans (Drinks & Snacks)	3rd Floor of Oseok Hall	Weekdays: 09:00~20:30 Weekends: 09:00~17:30	3,000~6,000 KRW
Yesod (Drinks and Snacks)	1st Floor of Cornerstone Hall	Weekdays: 09:00~24:00 (Last order 23:00) Weekends: 12:00~22:00 (Last order 21:00)	5,000~15,000 KRW
Mom's Cafe (Drinks & Snacks)	Within Mom's Kitchen	Weekdays: 08:30~19:30 Saturdays: 12:30~17:30	1,500-5,500 for drinks 2,000-5,000 for selection of bakery and Grab-n-Go.
Droptop (Drinks & Dessert)	1st Floor of Happiness Hall	Weekdays: 09:00~21:00 Weekends: 10:00~17:00	3,000~6,000 KRW

Alpha

Book & Stationery Store



Location

- Next to GS25, below In Breezes

Operating Time

- 09:00 ~ 19:00 (Monday ~ Friday, hours may change during Vacation)

Contact

- 054-260-1259

Selling

- 1) Class-related books (Major and liberal arts), religious books, periodicals
- 2) Stationary items, such as writing instruments, notebooks, computer supplies, and school-related souvenirs

Medical Facilities



Boaz Medical Clinic
(054-260-3022)

Weekdays 2:00 pm - 6:00 pm

During semester



Health Care Room
(054-260-1995)

Weekdays 9:00 am - 10:00 pm

Saturday 9:00 am - 5:00 pm

Breaktime 12 pm - 1:00 pm

6:00 pm - 7:00 pm

Food Point System

Food Point System is a pre-paid, pre-filled amount that can be used to purchase Food and Cafe at Student Cafeteria and Handong Lounge. Students can choose to top-up the balance during the beginning of the semester and use it until the end of the semester.



Discounts are available depending on the amount of points charged before the semester. Students can use it at several cafeterias and cafes.

250,000 Won >> 3% Discount

550,000 Won >> 11% Discount

350,000 Won >> 6% Discount

650,000 Won >> 13% Discount

450,000 Won >> 9% Discount

** Discount from the payment of each meal

- Use the points using Student ID Card or NFC QR code
- Use during the semester
- No refund for remaining points after the semester ends

O-seok Library

Borrowing Books



Operating Time

- During Semester: 09:00~22:00 (Sat: 09:00~18:00)
- Closed on Sundays and public holidays
- Vacation (Mon~Sat): 09:00~18:00

Borrowing Method

- Self-check out machine / manned desk

Borrowing Time and Number

- Books: 10 books for 10 days
- Non-books(DVD, etc.): 2 materials for 2 days
- Designated books (class textbooks): 1 book for 1 day

Buying Books

Kakao Talk



1) Book transaction room

Active before and after the course registration period and the beginning of the semester

>> <https://open.kakao.com/o/gLCcYOsc> (Password: handong7)

2) HANDONG Real Name Chatroom (실명카톡방)

>> <https://open.kakao.com/o/gWrnpJWc> (Password: handong4)

Location for various promotions and transactions including books

3) Everytime App Selling Board

Online/ Offline Purchases

1) **Alpha Book & Stationery Store:** Next to GS25. Sells most textbooks required for class.

2) **Online Bookstore Chains:** Kyobo Book, YES24, Aladdin, etc.

Printers

Image Station



Location

- 2nd Floor of Student Cafeteria on the side of the post office

Time

- Work Days only (Mon~Fri): 9:00~18:00
- Lunch Break: 12:00~13:00

What Do They Do?

- Regular printing in various sizes, both in color and black & white (A4~A0)
- Textbook Printing
- Photo Printing, etc.

Contact

- Phone #: 010-9727-3227
 - Email: imagesolution.hd@gmail.com
- (Please send printing material, quantity, contact information, and other details)

Price

- A4 Black & White: 50 KRW/page, Color: 300 KRW/page
- Inquire the staff for other prices

Printer



Location

- First floor of each dorm, GS25, Oseok Hall, Image Station, some lecture buildings

Price

- Black & White: 50 KRW/page
- Color: 300 KRW/page

** Special printings are available on Image Station, located through the 2nd Floor of Student Cafeteria Building.

Laundry

Dormitory Self-Laundry

Self-laundry System Using a Laundry Card.

- Cost of issuing the laundry card : 1000 KRW
- Cost of using the washing machine : 1000 KRW/per time
- Cost of using the dryer : 1000 KRW/per time



Laundry



Operating Time

- 10:00-17:00 (closed on weekends and holidays)
- Hours may change depending on daily situation.

Location

- First Floor of Industry-Academic Cooperation Hall (behind Bus Parking Lot)

Services

- Washing, dry cleaning, repairs etc.

Price

- Depending on service & material, usually between 6,000 KRW ~



Facility Reservation

Athletic Facilities

Students may reserve the facilities below for athletic purposes only

- Basketball Courts, Soccer Field, Pyeongbong Field, Tennis Court
- Facilities may be used if empty, but priority is given to those that reserve them in advance.

Reservation can be done through HISNet -> Reservation -> Facility -> Facility Reservation.

Academic Facilities

- ARK Room, IACB #106,
- HDH #322A, EBEN #202,
- EBEN #206, NMH #407,
- NMH #102B, OH #415,
- Cornerstone #103,
- NTH #119A, NMH #408



- Students may reserve meeting rooms and lecture halls, subject to approval

These facilities can be reserved through HISNet -> Reservation -> Facility

- For some facilities, priority may be given to members of certain Major Departments

Giving Tree



- Clothes-selling club on the second floor of the Student cafeteria
- Sells second-hand clothes for a very low price (around 5,000 KRW)

Gym



- Where : Vision & Papyrus Basket Halls
- Time : 6:00~23:00
- Note :

Vision: Only for **Dormitory Residents**
 Papyrus: Only for **Residents of Papyrus Hall**

Locations for Studying



1. Software Lounge

- Location: Next to i-House
- Small talk is allowed



3. O-seok Library

- 1F: Library, Computer Labs
- 2F: Study Room , Academic Cafe (Talking is allowed)
- 3F: Imagination Lab (Group Study Room, reservation required, talking is allowed), Coding Space (Small talk allowed), Study Room, Software Plaza



2. Creation Library

- Location: Grace School
- Talking is "allowed" but nobody really talks

4. Tables in Cafeteria 2F (Besides the Giving Tree, talking is allowed)

5. Newton Hall 1F Academic Cafe (Priority given to students from the Department of Mechanical Engineering)

6. Eben (Ebenezer): 1F & 2F (Talking is not encouraged)

** In addition, you can use empty lecture rooms, study spaces in each dormitory, and cafes.

Study areas usually close at 11pm, but there are extensions during exam weeks → For specific time changes, check the HISNet

Clubs

Clubs

한방스윙스 Hanbang Swings (baseball club)

- Regular meeting time: 8:30-12:30am every Sat (required)
- Individual training time: Every Wed 10-12 am (optional)
- Kakao Talk groupchat: <https://open.kakao.com/o/gbQi14Zc>

Zizzy (Dance club)

- Required semesters: 4 consecutive semesters
(3 consecutive semesters if active from 2nd semester)
- Recruiting: 1st : Application and video submission;
2nd: Online interview
- Group chat room <https://open.kakao.com/o/gqCoBAZ>

Handong God's Philharmonic Orchestra

- For any questions: <https://open.kakao.com/o/simmmGY>

MIC (Youth Dance Ministry)

- Interview: Submit routine video for interview,
1st and 2nd oral interview through zoom

미르 Myr (Music Band)

- For any questions: <https://open.kakao.com/o/g2GDL4Zc>

FC차요차요 FCchayochayo (women soccer team)

- For any questions: <https://open.kakao.com/o/g9c6ZQZc>

SWEEP (jujitsu club)

- Required semesters : 2 consecutive semesters /
Regular meetings: every Thu / Sat

Clubs

Clubs

*For students who are comfortable speaking in Korean, feel free to join the other clubs provided in Handong which are:

- 1) Handong God's Philharmonic Orchestra (Orchestra)
- 2) Zizzy (Dance Club)
- 3) Impromptu 2 AM (Band)
- 4) Motion in Christ (Dance Club)
- 5) Hanbang Swings (Baseball)
- 6) FC Chayo Chayo (Women's Soccer Team), SWEEP (Jiu-Jitsu)
- 7) H-MILAN (Soccer)
- 8) Armstrong (Rowing)
- 9) Cheon-Pung-Hae-Sae (Taekwondo)
- 10) Han-Geom (Kendo)
- 11) Holy Rams (American Football)
- 12) Or (Prayer Group for Israel)
- 13) Pitch Pipe (Acappella)
- 14) HaLLu (Magic)
- 15) NEO (Band)
- 16) SOUL (Sign Language)
- 17) Dunamis (Men's Choir)
- 18) Ha-Hyang (Korean Traditional Dance)
- 19) Han-Pung (Korean Traditional Band)
- 20) CANVAS (Arts)
- 21) HAC (Animation)
- 22) VAM (Photography)
- 23) Hoops (Basketball)
- 24) Smash(Table Tennis)

Clubs

Christian Clubs Accepting International Students



Or (오르)



CCC
(Campus Crusade for Christ)

Christian Clubs : HIC Ministry

-Contact for Christian Clubs:
membercare@handong.edu

- 1. English Praise Team
- 2. Ushers Ministry
- 3. Youth Ministry
- 4. Children's Ministry - Contact: childrenministryhic@gmail.com
- 5. Prayer Force - Contact: hicoffice@handong.edu

Community

- | | |
|--|--|
| <ul style="list-style-type: none"> 1. Mongolian Community
isu.mongolian@gmail.com 2. Thailand Community
isu.thailand@gmail.com 3. Japanese Community
isu.japanese@gmail.com 4. Indonesian Community
isu.indonesian@gmail.com 5. Vietnamese Community
isu.vietnamese@gmail.com 6. Malaysian Community
isu.malaysian@gmail.com | <ul style="list-style-type: none"> 7. Latin Community
isu.latincommunity@gmail.com 8. African Community
isu.africancommunity@gmail.com 9. South Asian Community
isu.southasian@gmail.com 10. Central Asian Community
isu.centralasian@gmail.com 11. Cambodian Community
isu.cambodian@gmail.com 12. Chinese Community
isu.chinese@gmail.com 13. Filipino Community
isu.filipino@gmail.com |
|--|--|

*We highly recommend international students to be part of a community as it is a good way to get to know other people from your country. Korean students are also very interested to get to know international students and do activities such as Community CC, etc.

Campus Map

한동대학교
Handong University

Handong Campus Map

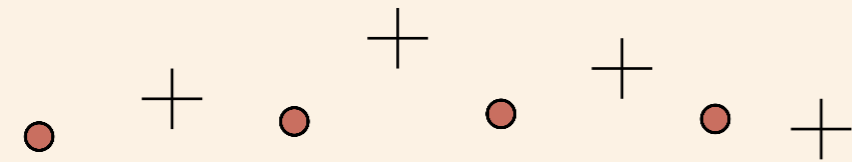


"everyone who is called by my name,
whom I created for my glory, whom I formed and made."
(Isaiah 43:7)

무릇 내 이름으로 일컫는 자 곧 내가 내 영광을 위하여
창조한 자를 오게 하라 그들을 내가 지었고 만들었느니라
(이사야 43:7)

B/D Index

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- 111 Vision Hall
- 112 Mission Hall
- 113 Thanksgiving Hall
- 114 Techno-Business Incubator
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- 201 Hyundong Hall
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- 203 Newton Hall
- 204 All Nations Hall
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- 301 Papyrus Basket Hall
- 302 Kim Young-Oil GRACE School
- 501 Industry-Academic Cooperation Hall
- 502 Ebenezer Hall
- 503 Vision Hall
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- 505 Bethel Hall
- 506 Lorhem Hall
- 507 SW Town
- 508 I-House (International Hall)
- 509 Grace Hall
- 510 Embracement Hall
- 511 Welfare Center
- 512 Ho Yong-Jo Hall
- 513 Guest House
- 514 Student Union Hall



Miscellaneous Information

Useful Websites / Useful Apps / Trash Disposals / Emergencies

Useful Websites

Website

[Official Pohang City]

→ <https://www.pohang.go.kr/intro.html>

Instagram Accounts

1) [@pohang_official / Pohang Official]

https://www.instagram.com/pohang_official/

2) [@pohang.go/ Places Recommendation]

<https://www.instagram.com/pohang.go/>

3) [@ph_tasty / Restaurants, cafes]

https://www.instagram.com/ph_tasty/

4) [@hotpohang/ Restaurants, places]

<https://www.instagram.com/hotpohang/>

5) [@pohanghotpick / Restaurants, cafes]

<https://www.instagram.com/pohanghotpick/>

6) [@ggokpohang / Restaurants, cafes]

<https://www.instagram.com/ggokpohang/>

Youtube Channel

[Pohang MBC]

→ <https://www.youtube.com/channel/UCUCTB6SIKi41uFglgP36rVg>

[UCUCTB6SIKi41uFglgP36rVg](https://www.youtube.com/channel/UCUCTB6SIKi41uFglgP36rVg)

Useful Apps

Website


[SNS]

Kakao Talk: Messenger app that Koreans use the most, join 'Handong International Students' chatroom for useful information

[DELIVERY FOOD]

배달의 민족 (Baemin) →  
 요기요 (Yogiyo)

[BUYING STUFF]

Coupang → 

[MAPS]

Kakao Map → 

[TRANSPORTATION]

- 전국스마트버스
Can check how many minutes left for the next bus
- Kakao Taxi
- KORAIL Talk

Trash Disposals




Information on separating and disposing of recyclables

It is important that you separate out recyclables and place them in the proper receptacle.

<p>Plastic bottles</p>  <p>Remove any remaining liquids</p> <p>Remove the label</p> <p>Crush the bottle</p> <p>separate by clear and colored plastic and place in the appropriate receptacle</p>	<p>Corrugated cardboard</p>  <p>Remove shipping labels, taps</p> <p>-Remove any material that is not paper -Fold up and discard so that it does not become contaminated with foreign substances</p> <p>Newspapers and books</p>  <p>Remove binder rings and displace</p> <p>-Dispose after removing any non-paper substances, such as binder rings</p> <p>Paper packaging</p>  <p>-Paper packaging is differentiated from paper products and must be disposed of in a receptacle used exclusively for paper packaging (when there is no separate receptacle for paper packaging, bind it together and throw away in the paper waste receptacle).</p>	<p>Plastic</p> <p>Be certain to remove any foreign substances or liquids before discarding recyclable</p>  <p>Dispose of after separating according to material</p> <p>-Beverage containers: remove any tin foil -Wet tissue wipes: remove plastic opening/cover</p> <p>Other</p>  <p>Dispose of after removing any labels, etc. (labels -> standard garbage bag, recyclable portion -> recycle)</p>
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Disposing of small and large electronics (at no charge)

<p>Eligible items</p>	<p>Large items refrigerators, washing machines, air conditioners, televisions, vending machines, tread mills, copiers, water coolers, air purifiers, microwaves, dishwashers, water purifiers, humidifiers, etc.</p>	<p>Small items rice cookers, humidifiers, laptops, hair dryers, fans, clothes iron, juicers, blenders, cellphones (including batteries), bidets, etc.</p>
<p>Method of disposal</p>	<p>Pickup must be scheduled in advance for each item</p> <p>1. Call center: 1599-0903 (weekdays 08:00-18:00) 2. Internet: www.15990903.or.kr</p> <p>*Set items: For sets of PCs (desktop + monitor), audio equipment, or small appliances, there must be 5 or more items to request pickup.</p>	

Large waste item disposal

Electric heat pad, jade bed mat, lighting fixtures, instruments, massage chairs, furniture (closets, beds, mattresses, etc.)

Collection requests for large waste items are made with the local government
(Inquires can be made with the relevant country office that manages garbage disposal)

*Additional fees apply

* Source: Ministry of Environment (<http://me.go.kr>)

Emergencies

Medical Service

※Try searching the hospital's Korean name with Kakao Map or Naver Map to find the location easily and quickly!※

Hospitals with Emergency Room

- Pohang SeMyeong Christianity Hospital
(포항세명기독병원) ☎054-275-0005
- Good Sunlin Hospital
(좋은선린병원) ☎054-245-5000
- Pohang Medical Center
(포항의료원) ☎054-247-0551
- Pohang St. Mary's Hospital
(포항성모병원) ☎054-272-0151

General Hospitals



Good Sunlin Hospital (좋은선린병원) ☎054-245-5000

Gastroenterology , Internal Medicine , Nephrology , Pulmonology , Obstetrics & Gynecology , General Surgery , Neuro Surgery , Orthopedic Surgery , Family Medicine , Dentistry



Pohang St. Mary's Hospital (포항성모병원) ☎054-272-0151

Internal Medicine , Gastroenterology , Nephrology , Pulmonology , General Surgery , Orthopedic Surgery , Neuro Surgery , Cardiothoracic Surgery , Obstetrics & Gynecology , Pediatrics , Neurology , Psychiatry , Dentistry , Family Medicine, Dentistry , Rehabilitation Medicine

Emergencies

Medical Service

Special Hospitals

Otolaryngology Hospital

Uri Ear-Nose and Throat Clinic (우리이비인후과의원)
☎054-255-7582

Dermatology Hospital

Pohang N Skin Hospital (포항엔의원)
☎054-255-5800

Oriental Medical Clinic

Yangdeok Open Oriental Medical Clinic (양덕열린한의원)
☎054-254-2550

Psychiatric Hospital

InSeong hospital (인성병원)
☎054-230-7700

Internal Medicine

BeomSeong Orthopedics (범성 정형외과)
☎054-252-1116

Dental Clinic

Pohang Mir Dentist (포항미르치과)
☎054-277-2800

OB/GYN

Pohang Women's hospital (포항여성병원)
☎054-255-5000

Brain/Spine Hospital

S Pohang hospital (에스포항병원)
☎054-289-9000

Ophthalmology Hospital

Yangdeok Bareun Ophthalmology (양덕바른안과의원)
☎054-256-0007

Urology Hospital

LeeHwal Urology Hospital (이활비뇨기과의원)
☎054-232-2255

Emergencies

Earthquake

1. During an Earthquake

- Cover your head with an object to protect your head
- Find cover under a desk until the shaking stops
- If you cannot find cover, evacuate to an open space.
Stay away from windows and furnitures
- Check if the heat sources are off
- Turn off power or gas
- If you are near an exit, open the door to secure an escape route.
- If outside, stay away from windows, walls, and power poles, etc
- Crouch near the center of an open space until the earthquake to stop.

2. After an Earthquake

- Do not rush outside and stay calm.
- Expect aftershocks.
- After the shaking stops, check your surroundings and evacuate.
- Evacuate immediately if an evacuation order has been issued or there is danger of fire or collapse of building
- Take a safe route. Do not use elevators.
- In case of fire, keep low and breathe through a wet handkerchief.
- Secure your own safety first and then provide first aid or call for help. (Use AED in an emergency).
- When evacuating, help those in need (e.g. the disabled, children, etc.)

3. After an Earthquake Calms Down

- Make your way to the Gathering Point if you are on campus.
- If you are off-campus, report your status to the Team Leader or Professor ASAP.
- Wait for instructions from the HGU Control Center or Office of International Affairs.
- If you are going home, report your address to the Team Leader or Professor.

Emergencies

When Fire Breaks Out

** If you got burns, cool the burned area immediately and thoroughly with clean water.

Take care not to break any blisters that might have formed. Cover the wound with clean cloth.

- 1) Find the nearest emergency exit.
- 2) Whenever you see a fire, shout “불이야! (BulEYa/ FIRE!)”, then push the fire alarm button for more than 30 seconds.
- 3) If the building is filled with smoke around you, lower your body, take short breaths and walk out of building.
- 4) If you smell poisonous gas, wet your body and face then cover up your mouth and nose with a wet towel.
- 5) If you miss your chance to evacuate, pour water on the wall, curtains, floor, and furniture around you. Then open the window, wave your hands and call “S.O.S”

When You Encounter a Boar

- 1) If the wild boar notices that you are surprised or scared, it can attack you. Please follow the guidelines below/

- When you meet a boar, don't run or scream. Just keep calm and look at it in the eye without moving.
- Do not try to harm the boar.
- Don't show your back or let it notice that you are scared. Step back slowly and get out of the sight.

- 2) If you meet an enraged boar, hide behind surrounding trees, rocks or other objects.
- 3) If you find yourself in danger of attack, move quickly to a higher place or protect your body with items you have, such as a bag.
- 4) Because wild boars can smell very well, turn your back on the wind if possible.

Emergencies

When You get Lost Outside Campus

- 1) Check your location and way back using the map application (Kakao map , Naver map).
- 2) If it is hard to use the Internet, Ask people for help

"Gil jom cha ja ju saeyo" = Please help me to find a way
 "____ eo tteo ke gayo?" = How can I go to ____?
 "Gamsahamnida" = Thank you so much

- 3) If there is no pedestrian, call 112 and say those three sentences

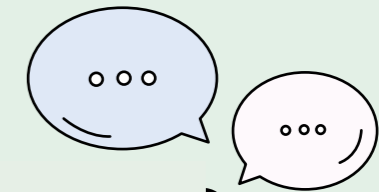
When Someone Collapses



How to do CPR

- Raise the patient's chin up (to open the way of breathing)
- 30 times of chest compressions followed by 2 breaths

- 1) Don't get the person up too quickly (to reduce the chance of fainting again)
- 2) Tap the shoulder to check whether the person is conscious.
- 3) If the person is unconscious, call 119 and tell the location. (Location: Handong University, and the building you see)
- 4) If you can't call by any reason or don't know the location, designate someone you see and order him/ her to call 119 and doctor from Boaz medical (Ask Korean to call 119)
- 5) While waiting for 119 to be arrived, Clear the airway and position the casualty on their back. Elevate the legs and loosen clothing at the neck or where it is binding and climatize.
- 6) If the person is not breathing, begin CPR (or use AED) until the person begins to breathe again.
- 7) Make sure to bring ID card and credit card of a patient to the hospital if you accompany someone collapsed



Departments & Offices

Department Offices

1. Global Leadership School (GLS - GEK, ISL, PCO, GCS, GEE)

- Undeclared Major

Department Office: Hyundong Hall (HDH) 420
Contact: 054-260-1243

2. School of Mechanical and Control Engineering (HMM)

- Mechanical Engineering Major
- Electronic Control Engineering Major

Department Office: Newton Hall (NTH) 114B
Contact: 054-260-1322

3. School of International Studies, Languages, and Literature (ISE)

- English Major
- International and Area Studies Major

Department Office: Hyundong Hall (HDH) 322B
Contact: 054-260-1355

4. School of Contents Convergence Design (IID)

- Visual Communication Design Major
- Product Design Major

Department Office: Nehemiah Hall (NMH) 212
Contact: 054-260-1468

Department Offices

5. School of Management and Economics (MEC, GMP)

- Management Major
- Economics Major
- Global Management Major

Department Office: Nehemiah Hall (NMH) 116
Contact: 054-260-1410

6. School of Life Science (BFT)

- Life Science Major

Department Office: Nehemiah Hall (NMH) 317B
Contact: 054-260-1340

7. School of Law (LAW, UIL)

- Korean Law Major
- U.S. and International Law Major

Department Office: All Nations Hall (ANH) 303
Contact: 054-260-1286

8. School of Computer Science and Electrical Engineering (ECE/ITP)

- Computer Science Major
- Electronics Engineering Major
- Information Technology Major

Department Office: Newton Hall (NTH) 309
Contact: 054260-1414

Department Offices

9. School of Communication Arts (CCC)

- Mass Communication Major
- Visual and Performing Art Major

Department Office: Nehemiah Hall (NMH) 418B
Contact: 054-260-1411

10. School of AI Convergence Education(AIX)

- AI Convergence Major
- Data Science Major

Department Office: Newton Hall (NTH) 218
Contact: 054-260-1470

11. School of Counseling Psychology and Social Welfare (CSW)

- Counseling Psychology Major
- Social Welfare Major

Department Office: Hyundong Hall (HDH) 322C
Contact: 054-260-1930

12. School of Global Entrepreneurship and Information Communication Technology (SIT)

- Global Entrepreneurship Major
- ICT Convergence Major
- AI Convergence & Entrepreneurship Major

Department Office: Ebenezer Hall 201
Contact: 054-260-1877

Department Offices

13. School of Spatial Environment System Engineering (CUE)

- Urban and Environmental Engineering Major
- Construction Engineering Major

Department Office: Cornerstone Hall (CSH) 206
Contact: 054-260-1428

14. School of Creative Convergence Education (CCE)

- Global Convergence Studies Major
- Student-Design Convergence Major
- Global Korean Studies Major
- Mathematics and Statistics Major

Department Office: All Nations Hall (ANH) 402
Contact: 054-260-3306

+ Department of Language Education (DLE)

Department Office: Global Language Center (GLC) or DLE 107
Contact: 054-260-1338

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HMM	School of Mech. Control and Engineering	1322
SIT	School of Global Entrepreneurship and Information Communication Technology	1877
CCE	Creative Convergence Education	3306
AIX	AI Convergence Education Center	1470
OJT	Internship Support Center	3418
	Engineering and Technology Education Accreditation	1527, 1528

Contact

1. Office of General Affairs

	Corporate Business Work	054-260-1164 (HDH 212)
University Foundation Team	Sponsorship Work	054-260-1065 / 054-260-1066 (HDH)
	Purchasing Work	054-260-1142 (HDH 116)
	HR/Labor/Personal Information Related Work	054-260-1145 (HDH 116A)
General Affair Team	Application For Use Of Campus Space During Vacation	054-260-1145 (HDH 116A)
	Event For University Work	054-260-1143 (HDH 116A)
	Asset Affairs Work	054-260-1146 (HDH 116)
	4 Major Insurance Work	054-260-1144 (HDH 116)
	Accounting/Settlement Work	054-260-1154 / 054-260-1155 (HDH 116A)
Finance And Accounting Team	Payroll Work	054-260-1152 (HDH 116A)
	National Finance Affairs Work	054-260-1158 (HDH 116A)
	Building Maintenance And Facility Repair Work	054-260-1134 (HDH 112)
	Electrical Work (Electrical, Fire Safety, Sports Facility Management)	054-260-1132
Facility Maintenance Team	Safety Management Work	054-260-1137
	Facility Management Work	054-260-1136
	Repair For Dormitory Work (Lothem Hall B101)	054-260-1629
	Landscape Work	054-260-1185 / 054-260-1186
Military Reserve Forces	Reserve Forces Affairs Work	054-260-1120 / 054-260-1121 (HDH 1F)

Contact

2. Office of General Affairs

Academic Affairs Team	Grades Work	054-260-1073 (HDH 117)
	Registration Work	054-260-1073 (HDH 117)
	Class/Registration/Class-Satisfaction-Survey Work	054-260-1075 (HDH 117)
	Faculty personnel affairs Work	054-260-1076 (HDH 116)
	Graduation/Curriculum Work	054-260-1072 / 054-260-1846 (HDH 117)
	Instructor/Seasonal-Semester Work	054-260-1847 (HDH 117)
	Other civil affairs Work (issuance of certificates, etc.)	054-260-1078 (HDH 117)
Future Education Innovation Team	LMS related Work	054-260-1517 (HDH 117)
	Remote education support Work	054-260-1513 / 054-260-1517 (HDH 117)

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3. Office of Student Affairs

Student Support Team	Scholarship Work	054-260-1092 / 054-260-1093 / 054-260-1094 (HDH 118)
	Student Support/Loan Work (Student ID, application for on-campus location during the semester, application for insurance money, etc.)	054-260-1098 (HDH 118)
	Social service/team/consultation support Work	054-260-1095 / 054-260-1096 (HDH 118)
	General civil affairs Work	054-260-1097
RC Dormitory Management Team	Dormitory administration Work	054-260-1602 (Vision Hall)
	Receipt/moving-in deposit Work	054-260-1603(Vision Hall)
	Move-in/move-out support Work	054-260-1604 (Vision Hall 113)
	RC support Work	054-260-1604 / 054-260-1607 / 054-260-1608 (Vision Hall 113)
	Other civil affairs Work	054-260-1605
Health Room	Health Work	054-260-1995 / 054-260-3022 (Welfare Building 3F - above Drop Top)
4. Office of Admissions		
Student Support Team	Admissions Work	054-260-1805 / 054-260-1806 / 054-260-1797 (HDH 105)
	Other civil affairs Work	054-260-1084 / 054-260-1085

Contact

5. Office of Industry-Academic Collaboration Research and Human Resource

Career Development Team	Employment support Work	054-260-1892 / 054-260-1893 (Industry-Academic Cooperation Hall 104)
	Employment consultant Work	054-260-1896 / 054-260-1895 (Industry-Academic Cooperation Hall 104)
Field Training Support Center	Field training support Work	054-260-3418 (Industry-Academic Cooperation Hall 104)
Industry-Academic Research Supporting Team	Industry-academic research support work	054-260-1272 (Industry-Academic Cooperation Hall 201)
Entrepreneurship Education / Start-up Supporting Team	Startup support work	054-260-1441

Contact

6. Office of Policy and Planning

Strategic Planning Team	Work related to organizational regulations	054-260-1042 (HDH 215A)
	Work related to innovation business	054-260-1045 / 054-260-1046 (HDH 215A)
	Planning work	054-260-1044 (HDH 215)
Budget Adjustment Team	Budget-related work	054-260-1043 (HDH 215A)

7. Office of International Affairs

International Exchange and Cooperation Team	Exchange student (overseas dispatch) Work	054-260-1767 (GLC/DLE 104)
	Exchange student (main faculty) Work	054-260-1762 (GLC/DLE 104)
	Foreign student support Work	054-260-1768 (GLC/DLE 104)
	Other civil affairs work	054-260-1780
International Organization Cooperation Team	UNAI Korea-related work	054-260-3075 (ANH 410)
	Other international organization cooperation office work	054-260-1780

8. Office of External Cooperation

External Cooperation Team	Sponsorship work (donations)	054-260-1063 / 054-260-1065 / 054-260-1066 (HDH 109)
	External/media publicity work	054-260-1062 (HDH 109)
Contents & Design Team	School official website management/promotion work	054-260-1054 / 054-260-1064 (HDH 109)
	Edit publish and distribute promotional materials	054-260-1054 / 054-260-1064 (HDH 109)
	Preservation of video records on campus	054-260-1054 / 054-260-1064 (HDH 109)

Contact

9. Office of Secretary for University President

Secretary's Office for University President	Secretary-general duties	054-260-1017 / 054-260-1018 (HDH 213)
	Driving duties	054-260-1313 (HDH 2F)

10. Chaplan's Office

Chaplan's Office Administrative Support Team	Office administration work	054-260-1026
	Church administrative work	054-260-1655
	International ministry work	054-260-1653 / 054-260-1654
	Video/sound/venue rental work	054-260-1028 (Hyoam Annex 101)
	Other civil affairs work	054-260-1020 (Hyoam Annex 101)
	Faith Education Center	054-260-1226

11. Graduate School

Academic Team of Graduate School	Teaching work	054-260-1202 / 054-260-1205 / 054-260-1206 (HDH 119)
	Other civil affairs work	054-260-1207
Graduate School of Global Development & Cooperation	Work related to the Graduate School of International Development and Cooperation	054-260-1668 / 054-260-1766 (ANH 413 / ANH 412)
Academic Team of Graduate School (International Law)	Teaching work	054-260-1714 / 054-260-1715 / 054-260-1716 (ANH 110)
	External affairs	054-260-1718
	Law library management work	054-260-1722 (ANH 106)

Contact

12. Office of Academic Information

Academic Information Team	Data loan-related work	054-260-1215 (OH 103)
	Suseo/serial publications work	054-260-1214 (OH)
Information Infrastructure Team	Administrative/e-book related work	054-260-1216
	Computer operation (IT failure report, IT service application, E-mail)	054-260-1233 / 054-260-1235 (HDH 422)
	PC-related civil complaints work	054-260-1236 (HDH 422)
	Security-related work	054-260-1231 / 054-260-1232 (HDH 422)
	Smart Campus App related work	054-260-1232 (HDH 422)
Information Technology Development Team	HISNet, Hisnet management	054-260-1508 / 054-260-1505 (HDH 421)
	Security-related work	054-260-1508 (HDH 421)
	Security-related work	054-260-1231 / 054-260-1232 (HDH 422)
	Work related to information system permission application	054-260-1503 (HDH 421)

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13. Office of Industry-Academic Cooperation Foundation

Industry-Academic Cooperation Team	Industry-academic cooperation group-related work	054-260-1272 (Industry-Academic Cooperation Hall 201)
Purchasing Management Team	Industry-academic cooperation group asset management work	054-260-1143 (HDH 116A)
	Industry-academic cooperation group purchase contract work	054-260-1144 (HDH 116)
Financial Management Team	Industry-academia cooperation group accounting work	054-260-1157 (Industry-Academic Cooperation Hall 201)

Contact

14. Etc.

Welfare Team	Canteen and bookstore management	054-260-1259
The Kim Young-Gil Grace School	Curriculum management (Holistic Global Citizenship Special Course (HGCP), course registration, certificate issuance)	054-260-3075
	Facility rental management	054-260-3075
	Creative Library Management	054-260-3075
Happiness Dormitory Ha Yong-Jo Hall (SPC)	Hayong-Jo Hall dormitory support work:	054-260-3010 (Hayong-Jo Hall 1F)
Papyrus Basket Dormitory Hall (SPC)	Papyrus Basket Dormitory support work	054-260-3140
Grace the Table (Cafeteria)	Meal reservation inquiry	054-260-3083 (Kim Young-Gil Grace School)
Printing Center	Print center operation, cloud print/copier operation and management	054-260-1960 (Student Union Building 2F)
Student Cafeteria	Student cafeteria management, meal ticket refund, student cafeteria meal ticket vending machine management, late-night snack corner management	054-260-1260 (Student Union Building 1F)

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FAQ

Q. Do I need to apply for Insurance?

A. All international students enrolled at Handong are automatically registered to Korean National Health Insurance according to Korean law. Undergraduate students **MUST** purchase a private insurance plan as well unless you already have an insurance from your home country that covers you while you are in South Korea

Q. When and what do we do during orientation?

(Do I have to attend i-HanST? If I arrive after i-HanST, what should I do?)

A. We strongly recommend you to attend from the first day of i-hanST. During the i-hanST period, you are going to do a lot of things important for rest of your stay in Korea. You will visit the immigration office to issue your Alien Registration Card (ID card for internationals), and you will apply for your student ID card as well (which will be used as your debit card, dorm card, and bus card). Also you are going to take Korean and English tests for course registration. Speaking of course registration, the last day of i-hanST is course registration day, and you will receive guidance and advice on that. If you are not here during i-hanST, you have to go through all these procedures by yourself.

Q. Do I have to take all my stuff home between semesters or during school breaks?

A. Yes. However, there is a storage place offered during the break. More information is provided in Hisnet.

Q. How much money should I bring to HGU?

A. You will need approximately 1,000,000KRW for the first month in HGU. You may not be able to withdraw money or receive money easily for the first few weeks at HGU, so we recommend having a certain amount of cash on hand. The necessary fees can be broken down as follows:

- travel expenses in Korea: approx. 100,000 KRW
- textbooks: approx. 250,000 KRW
- orientation fee: approx. 200,000 KRW
- blanket, bed cover, etc: approx. 100,000 KRW
- living expenses/month: approx. 350,000 KRW

Q. Can I work in Korea?

A. - With your visa status (D-2) work time is limited 25 hours per week during semester.
 -Eligible to work six months after arriving in Korea.
 -Must report to OIA before you start working and get an approval from the immigration office via OIA.
 -Employment on or off campus must be done at a company or school with a business registration license
 *Students are not allowed to work in the manufacturing industry and construction sites.

Q. I could not make a dorm payment by the deadline. What should I do?

A. If the deadline has already passed without payment, you automatically are disqualified from dorm application. You have to apply for dorm for the second or third round.
 *From the second round of application, you will **NOT** get an advantage as an international student.

Q. When & How can I make a bank account / debit card?

A. During orientation, you will get an opportunity to make a Korean bank account in addition to a student ID card that you can use in stores around Korea. It would be a debit card that also serves as a Student ID Card.

Q. How can I receive a visa?

A. Once admitted, OIA will ask students for relevant details so that we can send the visa packet. Students returning from a Leave of Absence can also request that their visa packet be sent to their home country's address.

Q. What scholarships can I receive during my time here at Handong?

A. Please refer to the Scholarship page

Q. Where can I get official documents of school issued?

A. You can receive official documents issued at 1st Floor of Hyundong Hall, through the machine.
For OIA-specific documents such as the Certificate of Scholarship, please arrange with OIA in advance.

Q. How is COVID-19 affecting Handong?

A. Many classes are held either both on and offline or only online.

Q. How can I receive a visa?

A. Once admitted, OIA will ask students for relevant details so that we can send the visa packet. Students returning from Leave of Absence can also request that their visa packet be sent to their home country's address.

Q. What are some of the rules that I need to follow while living in Korea?

A. You must adhere to the Immigration Rules, such as carrying your ARC at all times outside of campus, and other rules briefed to you by OIA during the orientation.

Q. Can I go on Exchange Program during my time here at Handong?

A. Of course! You can apply it the same way as "Korean students" do during the designated time, provided that you meet the conditions for the Program.
(However, transferred students from UFE cannot join the exchange program according to the UFE-HGU regulations)

Q. Can I change my majors after selecting them during my 3rd Semester?

A. Yes, you can change them at any point during your stay here.

**Q. I want to cancel the dorm application. How should I do?
And can I get a refund?**

A. Please refer to the Hisnet OIA info to get further information.
The notice includes information of the cancellation period as well as refund rate based on the cancellation period.

Q. Can I split my tuition payment into sections(periods)?

A. Yes. When you pay for your tuition, you are provided with an option to split your tuition in the notice. This system in Handong called 'Installment' and you may find relevant information if you search 'installment' on Hisnet OIA Info for further details.

Q. Can I stay on campus during holidays (Chuseok, etc.) ?


A. Yes, you can stay on campus during holidays such as Chuseok during the school semester. However, during winter and summer break, you must pay extra fees to stay on campus.

Q. Can I change my RC/Dormitory?

A. Yes. At the end of each semester, there is an announcement on Hisnet OIA info on how to do so.

Handong Encyclopedia

ver. 2

 **HANDONG GLOBAL UNIVERSITY**

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