

27.Scholarship Awarding Regulation

Department in charge: Student Support Team 1093-4 ♥

Established on Mar. 1, 1995 Regulation No.1
Amended on Dec. 1, 1995 Regulation No.5
Amended on Feb. 1, 2000 Regulation No.30
Amended on Nov. 11, 2005 Regulation No.72
Amended on Aug. 28, 2012 Regulation No.165
Amended on Feb. 11, 2014. Regulation No. 185
Amended on Sep. 18, 2014. Regulation No. 195
Amended on Oct. 29, 2015. Regulation No. 216
Amended on Apr. 6, 2016 Regulation No. 223
Amended on Jun. 24, 2016 Regulation No. 228
Amended on Dec. 20, 2016 Regulation No. 236
Amended on Feb. 21, 2017 Regulation No. 238

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Chapter 1 General Provisions

Article 1 (Purpose)

This regulation seeks to stipulate reasonable criteria as well as the necessary procedures for the selection of scholars and operation of scholarships to promote diligence in studies among the students of Handong Global University (hereinafter referred to as "University") and foster highly capable talents.

Article 2 (Application Scope)

Unless specifically provided for otherwise by the law or external scholarship foundations or related organizations, the criteria for the selection of scholars of the university and the awarding of scholarships shall be governed by this regulation.

Article 3 (Operation of Scholarship)

Among matters related to scholarships, the arrangement of budgets shall be handled by the dean of policy and planning, management of scholarship funds, by the dean of general affairs, and matters

related to the selection of scholars and awarding of scholarships, by the dean of student affairs.

Chapter 2 Scholarship Committee

Article 4 (Composition of the Committee)

1. The Scholarship Committee (hereinafter referred to as "Committee") shall be established to deliberate on major matters in relation to the scholarship policy of the university, selection of scholarship students, and awarding of scholarships.
2. The members shall be less than 7 deans appointed by the president, with the dean of student affairs serving as chairman. (amended on Aug. 28, 2012)(amended on Apr. 6, 2016)
3. The office works of the committee shall be handled by the Student Support Team. (amended on Apr. 6, 2016)

Article 5 (Functions of the Committee)

The committee shall deliberate on the following matters:

1. Basic policy regarding the awarding of scholarships
2. Major matters related to the selection of scholars and awarding of scholarships
3. Establishment, amendment, or rescission of regulations related to scholarships
4. Other matters related to scholarships

Article 6 (Meetings)

1. Meetings of the committee shall be convened by the chairman.
2. During the meetings, a quorum shall be declared when majority of the committee members in the register are present, resolutions voted by majority of the attending committee members shall be adopted.

Chapter 3 Kinds of Scholarships and Criteria for Awarding

Article 7 (School Scholarship)

The following are the kinds of school scholarships: The kinds of school scholarship are as follows and the details related to scholarship awarding shall be prescribed separately by the President. However, scholarships that are awarded temporarily can be awarded after obtaining approval from the president. (Newly established on Feb. 11, 2014. Regulation No. 185)(Amended on Oct. 29, 2015)

1. Hyundong scholarship

Selected at the time of admission selection every school year based on the selection criteria, scholars are fully exempted from paying the tuition fees for 4 semesters. however, these students shall lose their scholarships if they fail a course while in school, their grade point

average is lower than B+, (deleted), or they earned less than 17.5 credits. (amended on Aug. 28, 2012)(Amended on Oct. 29, 2015)

2. <Deleted>

3. <Deleted>

4. Scholarship for students with excellent entrance examination results

Selected at the time of admission selection every school year based on the selection criteria, scholars are fully or partially exempted from paying the tuition fees; however, these students shall lose their scholarships if they fail a course while in school, their grade point average is lower than B+, (deleted), or they earned less than 17.5 credits. (Amended on Oct. 29, 2015)

5. General scholarship

(1) Scholarship for students with excellent academic performance while in school

Students with upright conduct and excellent academic performance may be fully or partially exempted from paying the tuition fees.

(2) Scholarship for diligent students

Among the undergraduates demonstrating upright conduct and having difficulties paying for their study expenses due to the poor financial conditions of their families, students who are eager to continue their studies are selected for full or partial exemption from paying the tuition fees.(amended on Aug. 28, 2012)

(3) Handong Cornerstone Scholarship

Selected at the time of admission every school year based on the selection criteria, full tuition fee, Student residence hall management fee, food expenses, and study expenses are provided. However, these students shall lose their scholarships if their grade point average is lower than B0. (Newly established on Feb. 11, 2014. Regulation No. 185)

(4) Scholarship for foreign students with excellent entrance examination results

Selected at the time of admission every school year based on the selection criteria are fully or partially exempted from paying the tuition fees and admission fees; however, these students shall lose their scholarships if their grade point average is lower than B0. (Newly established on Feb. 11, 2014. Regulation No. 185)

(5) Scholarship for overseas study

Students who are selected as exchange students and will go to the designated university for overseas study may be fully or partially exempted from paying the tuition fees. (Newly established on Feb.11, 2014. Regulation No. 185)

(6) Public official Scholarship

Among students of the School of Industrial Education, faculty members and officers of this university may be partially exempted from paying the tuition fees. (Newly established on Feb. 11, 2014. Regulation No. 185)

(7) Faculty scholarship

Among students of the School of Industrial Education, faculty members and officers of this university may be partially exempted from paying the tuition fees. (Newly established on Feb. 11, 2014. Regulation No. 185)

(8) KOSAF(Korea Student Aid Foundation) Student Loan Interest Support Scholarship

Students who took general student loan may be awarded scholarship that supports for a certain amount of interests. (Newly established on Feb. 11, 2014. Regulation No. 185)

(9) 96 Top Student Scholarship

Top students who admitted in the school year of 1996 were exempted from paying 2 years of tuition fees for master's program, and 3 years of tuition fees for doctor's program. (Newly established on Feb. 11, 2014. Regulation No. 185)

(10) Ephraim Scholarship

Among students whose grade point average is within top 20% or 30% of their department on the applied semester, those who received an academic warning in the immediately preceding semester may be partially exempted from paying the tuition fees. (Newly established on Feb. 11, 2014. Regulation No. 185)

6. <Deleted>

7. Scholarships for veterans and patriots

National men of merit or their direct descendants are fully exempted from paying the tuition fees; however, these scholarships are limited to students with grade point average of 2.0 or higher in the immediately preceding semester.

8. Scholarships for working students

Students demonstrating upright conduct while in school and having difficulties paying for their study expenses may be awarded scholarships in return for working in various departments in the school.

9. Seongim Scholarship(amended on Aug. 28, 2012)

Students who have rendered meritorious deeds to the country and society and contributed to the development of the school and who are deemed to require scholarships may be fully or partially exempted from paying the tuition fees.

10. (Deleted on Aug. 28, 2012)

11. Seongim Scholarship(Dormitory Union)

Students who are designated as a Seongim Dormitory Union scholarship holder by the Student's Residence Hall may be exempted from paying the tuition fees. (Newly established on Feb. 11, 2014. Regulation No. 185)

12. Team manager Scholarship

Students who was selected as a team manager of each semester may be exempted from paying the tuition fees. (Newly established on Feb. 11, 2014. Regulation No. 185)

13. North Korean Refugees Scholarship

Northo Korean refugees or their children may be fully exempted from paying the tuition fees. However, these scholarships are limitedto students with grade point average of 1.6 or higher in the immediately preceding semester. (Newly established on Feb. 11, 2014. Regulation No. 185)

14. Didimdol Scholarship

Students whose parents are credit defaulters, or need financial support due to unemployment, insolvency, or bankruptcy, or are long-term patients may be exempted from paying the tuition fees. (Newly established on Feb. 11, 2014. Regulation No. 185)

15. Hanil Scholarship

Students whose parents are passed away or who take the role of the head of household because of the strained circumstances, or North Korean defector students may be awarded scholarships for their study expenses. (Newly established on Sep. 18, 2014)

16. Scholarship for free semester

Students who apply for the free semester may be partially exempted from paying the tuition fees. (Amended on Oct. 29, 2015)

17. Scholarship for students with financial problem

Students who have difficulties paying for their study expenses and food expenses due to financial problems may be awarded scholarships. (Amended on Oct. 29, 2015)

18. Handong Family Scholarship

Freshmen-transferred students who have siblings or children attending the university (undergraduate school) may be awarded scholarships. (Amended on Oct. 29, 2015)

19. HGU-IFE Scholarship

Among students who meet the qualification for joint degree program, those who have financial difficulties and demonstrate excellent academic performance may be fully or partially exempted from paying the tuition fees. (Amended on Oct. 29, 2015)

20. Scholarship for exchange students of partner universities

Exchange students from partner universities may be awarded scholarships. (Amended on Oct. 29, 2015)

21. Global Korea Scholarship - Admission fees may be paid to those who have entered this university on Global Korea scholarship. (Newly Established on Jun. 24, 2016)

22. Welfare Scholarship

Bus transportation costs may be supported for students who are unable to continue their studies owing to financial problems. (Newly established on Dec. 20, 2016)

23. Health Care Scholarship

Scholarship may be awarded to students who successfully quit smoking through the program of Stop Smoking Clinic in school. (Newly established on Dec. 20, 2016)

24. Joshua Scholarship

Scholarship may be awarded to students whose parents are missionaries or pastors.

25. Jang Eung-bok Scholarship (Newly established on Dec. 20, 2016)

Scholarships may be awarded to students whose parents are missionaries or pastors, or who are unable to continue their studies owing to financial problems. (Newly established on Dec. 20, 2016)

Article 8 (External Scholarships)

If any external scholarship organization or an individual requested that candidates for scholarship be recommended or deposited scholarship funds, scholars shall be selected based on the conditions specified by the party requesting for recommendation; however, detailed matters regarding the

selection shall be separately determined by the president.

1. <Deleted>
2. <Deleted>
3. <Deleted>

Chapter 4 Application for and Selection and Awarding of Scholarships

Article 9 (Application for Scholarship)

1. Any student wishing to receive a scholarship shall submit to the Student Support Team an application for scholarship (see attached form) together with the recommendation of the head of the department (school) or professor in charge.
2. <Deleted>
3. When applying for national grants from the Korea Student Aid Foundation. the minimum number of credits earned in the previous semester shall be at least one.(Newly established on Feb. 21, 2017)

Article 10 (Restriction on Eligibility for Application)

The following students may not apply for scholarships for the relevant semester:

1. Students who are temporarily absent from school or who are planning to return to school
2. Readmitted students
3. Transfer students
4. Students who have received disciplinary action in the previous semester or who are currently subject to disciplinary action

Article 11 (Criteria for the Recommendation or Selection of Scholars)

The scholarship students shall be recommended according to the separate criteria determined by the president, considering their living standard and academic performance. However, in principle, if there is no separate criteria, the priority of scholarship is given to students showing excellent academic performances from among those who have difficulties making ends meet. (amended on Aug. 28, 2012)

1. (Deleted on Aug. 28, 2012)
2. (Deleted on Aug. 28, 2012)
3. (Deleted on Aug. 28, 2012)
4. (Deleted on Aug. 28, 2012)

Article 12 (Replacement Recommendation)

If any of the students selected as scholars falls under any of the reasons specified in Article 10, a

replacement subject may be recommended; however, students who are temporarily absent from school are excluded.

1. (Deleted on Aug. 28, 2012)
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9. (Deleted on Aug. 28, 2012)

Article 13 (Allocation of Scholars)

Except in special cases, the numbers of scholars shall be allocated in proportion to the number of undergraduates in each department (school) as a rule.

Article 14 (Confirmation of Scholars) (Deleted on Aug. 28, 2012)

Article 15 (Preparing and keeping the List of Scholarship students)(amended on Aug. 28, 2012)

The dean of student affairs shall prepare and keep the list of confirmed scholarship awardees. (amended on Aug.28, 2012)

Article 16 (Certificate of Scholarship)

The dean of student affairs may issue certificates of scholarship when deemed necessary.

Article 17 (Awarding of School Scholarship)(amended on Aug. 28, 2012)

1. In principle, School scholarship shall be awarded in the form of partial subsidy of the tuition fees for the relevant semester. (amended on Aug. 28, 2012)
2. In principle, students who have been exempted from paying the tuition fees shall be notified by specifying the amount in the notice of payment of tuition fees by individual during the period of registration for the relevant semester.
3. If any of the selected scholars is confirmed after the period of registration, the amount covered by the scholarship shall be refunded.
4. The resulting difference from the increased tuition fees in case students registered as scholars but

temporarily absented themselves from school for general reasons and subsequently returned to school shall be paid by the students concerned; however, the return to school of students who temporarily absented themselves from school due to their enlistment in the army shall not be subject to the payment of the difference due to increases.

Article 18 (Reporting the Result of Awarding Scholarships)

The dean of student affairs shall prepare a report on the result of awarding scholarships for the relevant semester for reporting to the president and Committee. (amended on Aug. 28, 2012)

Chapter 5 Restriction on the Awarding of Scholarships

Article 19 (No Duplicated Receipt of Scholarships)

In principle, scholarships shall be received within the range of the tuition fee of the relevant semester, excepting special cases. Any student receiving more than two kinds of scholarships may select the one that is more favorable to him/her; the scholarships to be received continuously shall be applied first. However, parts of Seongim scholarships, scholarships for overseas study, scholarships for working students, scholarships for long-term military service, loaned scholarships, and designated deposit scholarships may be exceptions.(amended on Aug.28, 2012)

Article 20 (scholarships suspension and cancellation) (amended on Aug. 28, 2012)

The following scholars shall have their scholarships suspended or canceled:(amended on Aug. 28, 2012)

1. Students who have disciplinary action
2. Students who voluntarily withdrew from school or temporarily absented themselves from school (except undergraduates who temporarily absented themselves from school due to their enlistment in the army or due to a disease as proven by a medical certificate)
3. For students selected as scholars for having garnered excellent entrance examination results, the grade point average set for the relevant year has not been reached (less than 3.5).
4. The number of credits earned in the previous semester is less than 18 (except for seniors).

Article 21 (Prohibited Acts)

Scholars shall refrain from committing any of the following acts:

1. Falsifying the information required in the application for scholarship
2. In case an external scholarship has been received, negligence in submitting the required documents
3. Acts damaging to one's reputation as a scholar, thereby compromising the honor of the school

Article 22 (Period of Receiving Scholarships)

1. The period of receiving a scholarship shall be one semester except for those specifying the period.
2. Scholarships may not be received for more than 8 semesters while in school. Transfer students may not receive scholarships for more than the normally remaining semesters to be completed.

Article 23 (Exceptions for New Students)

Notwithstanding this regulation, students with excellent entrance examination results every school year may be specially awarded scholarships subject to the approval of the president following deliberation by the committee.

ADDENDUM

This regulation shall enter into force as of March 1, 1995.

ADDENDUM

This amended regulation shall enter into force as of December 1, 1995.

ADDENDUM

1. (Enforcement Date) This amended regulation shall enter into force as of February 1, 2000.
2. (Interim Measures) Matters that have been executed prior to the enforcement of this regulation shall be deemed to have been enforced pursuant to this regulation.

ADDENDUM

This amended regulation shall enter into force as of November 11, 2005.

ADDENDUM

1. (Enforcement Date) This amended regulation shall enter into force as of September 1, 2012.(Amended on Aug. 28, 2012 Regulation No.165)
2. (Interim Measures) Item 1, Provision 1 of Article 7 shall be applied to students registered in the school year of 2013, and students admitted before the school year of 2012 shall be covered by the existing regulations.

ADDENDUM

This amended regulation shall enter into force as of February 11, 2014.(amended on Feb. 11, 2014 Regulation No. 185)

ADDENDUM

1. (Enforcement date) This amended regulation shall enter into force as of September 18, 2014.
2. The scholarship specified in Item 15, Provision 1, Article 7 of this regulation shall be temporarily awarded in the second semester of the school year of 2014.

ADDENDUM

This amended regulation shall enter into force as of October 29, 2015.

ADDENDUM

This amended regulation shall enter into force as of April 6, 2016.

ADDENDUM

This amended regulation shall enter into force as of June 24, 2016.

ADDENDUM

1. (Enforcement Date) This amended regulation shall enter into force as of December 20, 2016.
2. (Interim Measures) Matters that have been executed prior to the enforcement of this regulation shall be deemed to have been enforced pursuant to this regulation.

ADDENDUM

1. (Enforcement Date) This amended regulation shall enter into force as of February 21, 2017.
2. (Interim Measures) The scholarship that has been executed prior to the enforcement of this regulation shall be deemed to have been executed pursuant to this regulation.

[Attached Form]

신청 장학금종류 Kind of scholarship applied for		장 학 금 지 급 신 청 서 Application for Scholarship					
소 속 Department/School		학년 Grade			학번 Student number		
성명 Name	한글 Korean	성별 Gender	출신고등학교 High school graduate				
	한자 Chinese character	Male/Female	주민등록번호 Resident registration no.				
주소 Address					전화 Tel.		
연락처 Contact info.					전화 Tel.		
주거구분 Kind of residence		자가·전세·월세·친척·하숙·자취·기숙사·기타 () Own house/Chartered/Monthly rent/Relative's home/Home stay/Self boarding/Dormitory/Others ()					
가정환경 Home environments	생활정도 Standard of living	상 · 중상 · 중 · 중하 · 하 · 극빈 High/Medium high/Medium/Medium low/Low/Very poor					
	재산정도 Property	동산: 약 원 Estate : KRW 부동산 : 1. 토지 약 평 (약 월) 2. 건물 약 평 (약 월) Real estate: 1. Land m ² (KRW) 2. Building m ² (KRW)					
	생활비부담 Breadwinner	부모 %	형제자매 %	본인 %	기타 %	Others %	
	학비부담 Sponsor for studies	부모 %	형제자매 %	본인 %	기타 %	Others %	
보호자 Guardian	성명 Name						
	주소 Address						
	직업 Occupation						
학업성적 Academic performance							
교내·교외 장학금 수혜 상황 Status of school/external scholarships received	종류 Kind	금액 Amount	학년 학기 Grade / Semester	종류 Kind	금액 Amount	학년 학기 Grade / Semester	
요망사항 Preferred benefits							
<p>위와 같이 학년도 학기 장학금을 신청합니다. I hereby apply for a scholarship for the ___ semester of _____ as described above.</p> <p>년 월 일 Month/Day/Year 신청인(학생) : (인) (Seal) Applicant (student) :</p> <p>위 학생을 장학금으로 추천합니다. I hereby recommend the student whose name appears above for a scholarship.</p> <p>학 과(부)장 : (인) (Seal) Head (Chairman) of department (school):</p> <p style="text-align: center;">한 동 대 학 교 총 장 귀 하 To: The President of Handong Global University</p>							